MAINTENANCE/MS4 DEPARTMENT MONTHLY REPORT

December 29, 2021, Through January 26, 2022

NOTE WORTHY ITEMS

- **Negley Park**
  - The Park was closed to vehicular traffic the week after Thanksgiving.
  - Trash collection and minor maintenance is continuing.
  - Sand diggers and See/Saws have been removed for repainting and repair
- **Schell Park**
  - Trash collection and minor maintenance is continuing
- **Maple Street Park**
  - Trash collection and minor maintenance is continuing
- **Fort Couch**
  - . Trash collection and minor maintenance is continuing
- **Memorial Park**
  - Trash collection and minor maintenance is continuing
  - Sand diggers and See/Saws have been removed for repainting and repair
- **MS4 Activity**
  - Storm inlet cleaning is ongoing to keep the ice and snow back, so we don't experience water damming.
  - Storm water inlet project at Walton/Warren/Clarkton Court is progressing, exploratory boring holes will be done to determine location and depth of utilities
  - *Removing trash and debris from the Raingardens*
  - 9th and Hummel inlet "diapers" were cleaned, several times.
- **Pool**
  - The pool is closed for the winter.
- **Highway**
  - Winter weather has brought us 2 minor storms so far this season. We have brined the roadways twice, plowed on 4 days and salted 7 days. Thawing during the day and extremely cold nights are requiring salting hilly areas every morning.
  - We have ordered and received 92 tons of salt; this is about 18% of our budgeted amount.

Work Order Detail Report

12/29/2021 - 01/26/2022

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/25/2022	Highway	Closed	Internal	807 Bosler Ave	807 Bosler Ave	Street Maintenance

Notes

Note
Received a call from Bob Oates (Sewer Superintendent) the he and Mike Knouse (Borough Engineer) had just visited 807 Bosler Ave for an inspection of the cold patch placed in the street cut. The cold patch was at an elevation above the street level, had furrows through out and was deemed a hazard by the Mr. Knouse. Big Brothers Plumbing workers were attempting to level the cold patch with flat shovels and a hand tamper because the back hoe that they had rented had a flat tire. Borough highway crew members with the use of a back hoe and dump truck leveled and tamped the cold patch. Two other highway crew members acted as flaggers around the work site.
Plumbing company: Big Brothers Plumbing 966 S 21st Street Harrisburg, Pa 17104 Street cut permit SC2021-46

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/25/2022	Highway	Closed	Citizen Request entry	Warren and Walton	Warren and Walton	Sign Repair

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/24/2022	Highway	Closed	New Project	4th and Market Sts	4th and Market Sts	Equipment Repair

Notes

Note
Assist Farhat with sewer repair. Removed 2 2" electrical PVC lines so that access could be gained to the sewer lateral.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/24/2022	MS4	Closed	Internal	rain gardens	Market street	Assist MS4
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/24/2022	MS4	Closed	Internal	Drains	Borough Wide	Assist MS4
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/24/2022	510 Herman	Closed	Internal	office	510 Herman ave	Other
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/24/2022	510 Herman	Closed	Internal	office kitchen	510 Herman ave	Other
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/24/2022	510 Herman	Closed	Internal	community room	510 Herman ave	Bulb replacement
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/20/2022	Highway	Closed	Internal	washing trucks	1 lowther street	Other
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/20/2022	Highway	Closed	Internal	borough Wide	borough Wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/20/2022	Highway	Closed	Citizen	crosswalk sign	712 State Street	Sign Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/20/2022	MS4	Closed	Internal	Drains	Borough Wide	Assist MS4

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/20/2022	Highway	Closed	Internal	sidewalks	borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/19/2022	Highway	Closed	Internal	crosswalks	Market street	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/19/2022	Highway	Closed	Internal	Borough Wide	Borough Wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/19/2022	Parks	Open	Internal	Maple park	Maple street	General Maintenance/ Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/19/2022	Highway	Closed	Internal	Floor drains	1 Lowther street	General Maintenance/ Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/18/2022	Highway	Unfounded	Police Department	3rd and Lowther Sts	3rd and Lowther Sts	Traffic Signals

Notes

Note
PD received a call from Cumberland County dispatch. Female reported that the traffic lights were "out" at 3rd and Lowther Sts. Checked intersection, lights are working properly, no indicators out.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/17/2022	Highway	Closed	Internal	Winter Storm	Borough wide	Snow Removal

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/16/2022	Highway	Closed	Internal	Winter Storm	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/14/2022	Parks	Open	Internal	Park	Maple street	Beautification
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/13/2022	Highway	Closed	Internal	Borough Wide	Borough Wide	Brining
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/13/2022	Highway	Closed	Internal	Rain Gardens	300 Blk Market Street	Electrical Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/13/2022	510 Herman	Open	Internal	community room	510 Herman ave	Electrical Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/13/2022	Highway	Closed	Internal	Borough Wide	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/12/2022	MS4	Closed	Internal	Drains	Borough wide	Other
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/12/2022	510 Herman	Closed	Internal	Community Room	510 Herman ave	Bulb replacement

Notes

Note
37 bulbs replaced

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/12/2022	510 Herman	Closed	Internal	Community room	510 Herman	General Maintenance/ Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/11/2022	Highway	Closed	Internal	Borough wide	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/11/2022	MS4	Complete	Internal	rain gardens	Market street	Other
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/11/2022	Snow Removal	Complete	Internal	Crosswalks on market	Market street	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/11/2022	MS4	Closed	Internal	Rain gardens	Market street	Beautification
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/11/2022	Snow Removal	Complete	Internal	Borough side walks	3rd street/ Lowther/ Walnut	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/10/2022	Highway	Closed	Internal	Maintenance Building	1 Lowther St	Highway Training

Notes

Note
19 minute video "The Gambler" made by Caterpillar Corporation on back hoe safety. Discussion of safety concerns while operating and working around heavy equipment.

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/10/2022	MS4	Closed	Internal	Borough wide	Borough wide	SW inlet cleaning

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
1/10/2022	Highway	Closed	Internal	Borough wide	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/9/2022	Highway	Closed	Internal	Borough wide	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/7/2022	Highway	Closed	Internal	Winter Storm	Borough wide	Snow Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/4/2022	Parks	Closed	Internal	Maintenance Ctr	1 Lowther Street	Equipment Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/5/2022	Highway	Closed	Internal	Market/3rd street	Market/3rd St	Equipment Removal
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/6/2022	Parks	Open	Internal	Negley Park	Negley Park	Equipment Repair
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/3/2022	MS4	Closed	Internal	Borough wide	Borough wide	SW inlet cleaning
Work Date	**Assigned Department**	**Main Status**	**Request Type**	**Common Name**	**Work Address/Location**	**Work Types**
1/3/2022	Parks	Closed	Internal	All Parks	All Parks	Trash Collection

Work Date	Assigned Department	Main Status	Request Type	Common Name	Work Address/Location	Work Types
12/29/2021	MS4	Closed	Internal		1 Lowther Street	MS4 Training

Notes

Note
Watched and discussed two videos produced by the Minnesota Park Service. Parks Maintenance and storm water protection employee training 11:43 minutes www.bing.com/videos/search?q=ms4+training+videos&docid=608046212582096627&mid=EF57083F958529A8ADE0EF57083F958529A8ADE0&view=detail&FORM=VIRE Rain Garden Maintenance employee training 8:26 mins www.bing.com/videos/search?q=ms4%20training%20videos&&FORM=VDVVXX

Total Records: 44 1/27/2022

Request Report

12/29/2021 - 01/26/2022

Request Date	Entered By	Name	Type of Request	Brief Description of Issue	Address of Concern	Status (Default)
1/26/2022	Trisha Rafferty	jim fox	Snow Removal	icy on walkway unsafe even wearing traction spikes while walking	1000 block of market at dry cleaners	ASSIGNED - PENDING
1/26/2022	Trisha Rafferty	jim fox	Snow Removal	icy walks for almost 2 weeks unsafe even wearing traction spikes	900 block of market at dollar general/ritas	ASSIGNED - PENDING
1/26/2022	Trisha Rafferty	jim fox	Snow Removal	icy walks unsafe even wearing traction spikes while walking at night	1100 block of MArket at LB Smith Ford	ASSIGNED - PENDING
1/25/2022	Trisha Rafferty	Rachel Schoch	*Other	There are too many apartments in the house. Not only is this a safety concern, but there is not enough parking for all of the cars with that many individuals.	214 Hummel Avenue	UNFOUNDED