

# BOROUGH OF LEMOYNE

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## Lemoine Borough Council Business Meeting Meeting Minutes— July 15, 2021

The regular business meeting of Lemoine Borough Council was called to order at 6:37 p.m. on Thursday, July 15, 2021. Present were Council members Rebecca Coleman, Joe Gargiulo, Kasha Griva, Gene Koontz, Jesse Monoski, Suzanne Yenchko and Council President Gale Gallo. Also present were Mayor David G. Beasley, Borough Manager Cindy L. Foster, Executive Assistant Jenn Erickson, Borough Engineer Mike Knouse, Borough Solicitor Anna Marie Sossong and West Shore Regional Police Department Chief Michael Hope.

Council President Gallo noted that Council met in Executive Session on July 14, 2021 to discuss a personnel matter.

**Agenda Revisions** – At Mr. Monoski’s request, Zoning & Ordinance Committee Report will be moved before Streets Committee.

**Public Comment** – none

### Consent Agenda

The Consent Agenda was unanimously approved upon a motion by Ms. Griva, second by Ms. Coleman, and included the following:

1. Approval of Minutes
  - a. Zoning/Ordinance Committee Meeting—May 24, 2021
  - b. Council Regular Business Meeting—June 17, 2021
  - c. Council Work Session Meeting—July 1, 2021
2. Approval of the financial reports for May 2021
3. Approval of the list of monthly bills as presented:
  - a. General Fund.....\$67,898.75
  - b. Fire Fund .....\$58,785.29
  - c. Stormwater Fund .....\$13,076.45
  - d. Sewer Fund .....\$146,967.81
  - e. Swimming Pool Fund .....\$12,468.41
  - f. General Fund Capital Reserve.....\$5,058.75
  - g. Sewer Capital Reserve .....\$31,545.82
  - h. Payroll Fund .....\$3,046.00

Motion carried unanimously.

### Committee Reports

#### 1. Administration

- a. Motion by Ms. Yenchko, second by Mr. Koontz, to approve the hire of Tyler J. Burgard as a Sewer Worker at the Wastewater Treatment Plant at the starting rate of \$19/hour, effective July 26, 2021, unless an earlier start date can be arranged. Motion carried unanimously.
- b. Motion by Ms. Yenchko, second by Ms. Coleman, to appoint Pashek-MTR as the consultant for the Comprehensive Recreation, Parks and Open Space (CRPOS) plan at a cost not to exceed \$76,800. Motion carried unanimously.
- c. Motion by Ms. Yenchko, second by Mr. Gargiulo, to appoint RKL as the consultant for Task #1, Compensation and Benefits Study, of the Wage and Classification Study Project for the Borough of Lemoine at a cost not to exceed \$14,000. Motion carried unanimously.

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- d. Motion by Ms. Yenchko, second by Ms. Griva, to appoint Eckert Seamans as the consultant for Task #2, Job Audit and Analysis, of the Wage and Classification Study Project for the Borough of Lemoyne at a cost not to exceed \$7,500. Motion carried unanimously.

## **2. Community Development/Parks & Recreation**

- a. Motion by Ms. Yenchko, second by Ms. Griva, to approve a Special Event Permit submitted by the West Shore Bureau of Fire to hold *Smoke in the Park* at Memorial Park on September 24-25, 2021, pending receipt of a certificate of insurance naming Lemoyne Borough as an additional insured. Motion carried unanimously.
- b. Motion by Ms. Yenchko, second by Mr. Monoski, to adopt Resolution 2021-06 designating the Borough of Lemoyne’s intent to erect cross-street banners at two locations across state roads for the September 24-25, 2021 *Smoke in the Park* event. Motion carried unanimously.
- c. Motion by Ms. Yenchko, second by Mr. Koontz, to approve a special event permit application submitted by JFT Recovery & Veteran Support Services to conduct a Fall Fest in Memorial Park on Saturday, October 9, 2021 (rain date October 10, 2021), pending receipt of a certificate of insurance naming Lemoyne Borough as an additional insured, and, further, to waive the park pavilion rental fee for this event. Motion carried unanimously.

## **3. Sewer**

- a. Motion by Mr. Koontz, second by Mr. Gargiulo, to approve Payment Application #7 dated June 30, 2021 in the amount of \$24,616.92 payable to Farhat Excavating LLC for the 2020 Sewer Improvements Project. Motion carried unanimously.

## **4. Stormwater**

- a. Motion by Ms. Griva, second by Mr. Gargiulo, to approve the stormwater management plan for 20 Westwind Drive with the following waivers/conditions:
  - i. Waivers:
    - (1) Section 460-25.E.3.c—E&S Approval
    - (2) Section 460-16—Rate Control
  - ii. Conditions:
    - (1) Section 460-34—An Operations & Maintenance Agreement, in recordable form, must be provided.
    - (2) Section 460-34—Financial Security, in the amount of \$8,949.60, and financial security agreement must be provided.

Motion carried unanimously.

## **5. Zoning & Ordinance**

- a. Motion by Mr. Monoski, second by Mr. Koontz, to approve the Riverton Woods Land Development Plan with the following alterations and subject to the conditions outlined in Rettew’s review letter dated July 12, 2021:
  - i. Section 480-12.G—Traffic Impact Study
  - ii. Sections 480-21 and 480-22—Sidewalk and Curbing along Frontage
  - iii. Section 480-24.B.8—Access Drive Width
  - iv. Section 480-9.A.2.a—Preliminary Plan Size
  - v. Section 460-21.C.3—Detention/Retention Basin Side Slopes
  - vi. Section 460-13.L—Stormwater Management Facility Setback Requirements
  - vii. Section 460-21.C.5—Design Standards
  - viii. Section 460-15.A—Volume Controls
  - ix. Section 460-13.M—Dewatering Time

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*The Planning Commission recommended approval of waivers at their June 8, 2021 meeting and approval of the Plan at their July 13, 2021 meeting.*

Motion carried unanimously.

- b. Motion by Mr. Monoski, second by Mr. Gargiulo, to adopt Ordinance No. 766 replacing Article VII, construction, reconstruction and repair of sidewalks and curbs, of the Borough Code of the Borough of Lemoyne in its entirety. Motion carried unanimously.

## **6. Streets**

Motion by Mr. Gargiulo, second by Mr. Monoski, to approve revisions to the curb and sidewalk policy to comply with requirements as outlined in proposed Ordinance No. 766. Motion carried unanimously.

## **Public Comment – none**

## **Council/Mayor Comments –**

1. **Council President Gallo** – Thanked Staff and Council for their time and effort for the work done throughout the Borough.
2. **Councilmember Griva**- Thanked WSRPD for their coverage during the July 4<sup>th</sup> holiday.
3. **Councilmember Koontz**- Commented on the Sewer Committee meeting.

## **Adjournment**

Following a motion by Ms. Griva, second by Ms. Coleman, the meeting was unanimously adjourned at 7:19 p.m.

Respectfully submitted,

Cindy L. Foster  
Borough Manager/  
Borough Secretary