

BOROUGH OF LEMOYNE

“The little town that has it all!”

Lemoine Borough Council Work Session Meeting Minutes—March 3, 2022

The Work Session Meeting of Lemoine Borough Council was called to order at 6:32 p.m. on Thursday, March 3, 2022. Present were Council members Kasha Griva, Gene Koontz, Jesse Monoski, Suzanne Yenchko and Council President Gale Gallo. Councilmembers Rebecca Coleman and Joe Gargiulo participated remotely via Zoom. Mayor Matthew Salkowski was absent. Also present were Borough Manager Cindy L. Foster, Executive Assistant Jenn Erickson, and West Shore Regional Police Department Lieutenant John Friel. Borough Engineer Mike Knouse and Borough Solicitor Anna Marie Sossong participated remotely via zoom.

Council President Gallo asked for all to take part in a moment of silence to reflect on the Ukrainian’s current strife and to honor their bravery during this fight to remain an independent democracy.

SPECIAL PRESENTATION

1. **Job Description Revisions**— Tricia Springer from Eckert Seamans provided a brief overview of the process to revise and update Staff’s job descriptions. Council will be asked for approval at the March 17th business meeting.
2. **Parks WiFi and Camera Improvements**— Alex Kalouris, Client Executive, IntelliSite, provided an overview of proposed improvements including Wi-Fi and enhanced security cameras in several of our parks. Discussion centered on camera clarity, data security, recording storage and additional camera locations.

Council President Gallo noted that Council met in Executive Session on February 23, 2022 regarding a personnel matter.

Public Comment –

1. **Jessica Miller, Fredricksen Library**, introduced herself as the new Library Director, thanking Council for all they have done for the library over the years. Ms. Miller also noted there will be a Celtic Concert with “Seasons” held on March 19, 2022 beginning at 1:30 p.m.

If available, the following Intermunicipal Reports were posted online in advance for public review.

Any questions or concerns were addressed during public comment.

1. Council of Governments – Ms. Yenchko shared a brief overview of the meeting held February 21, 2022 where the guest speaker was Lee Stinnett of Salzman Hughes Attorneys at Law and the topic was the I83 South Bridge tolling project. Council President Gallo added Lemoine Borough is currently involved in litigation along with Camp Hill in regard to this matter, noting more details are forthcoming.
2. Cumberland County Municipal Advisory Board
3. Cumberland County Tax Collection Committee
4. Cumberland County Redevelopment Authority
 - a. In addition to the report posted online, Ms. Yearick added that 287 Clark Street has been sold.
5. Franklin-Cumberland County Boroughs’ Association
6. Lemoine Municipal Authority
7. Planning Commission Update
8. Shade Tree Commission Update- Mr. Leverentz provided an update on the Shade Tree Commission (STC) noting:

BOROUGH OF LEMOYNE

“The little town that has it all!”

- a. Soon to provide their response and any further questions in reply to the Solicitor’s recommendations for Council guidance.
 - b. Seeking consistency across the Borough regarding Shade Tree maintenance, removal, etc.
 - c. In need of guidance from Council concerning clarification in the Shade Tree ordinances; potentially adding the ability for the Shade Tree Commission to send warning letters to residents regarding their street trees and if instituting a mandatory replacement policy is necessary.
9. West Shore Recreation Commission (WSRC)- Mr. Leverentz shared news that Spring enrollment for the WSRC is the strongest it has been in ten years. Also adding his thanks to Council for their support during recent uncertain times.
10. West Shore Bureau of Fire Commission

If available, the following Officials and Staff Reports were posted online in advance for public review. Any questions or concerns were addressed during public comment.

1. Council President Gallo— Ms. Gallo noted donations and vendors are needed for the Concert @ Negley set to be held July 2, 2022.
2. Mayor Salkowski
3. Borough Manager
4. Code Enforcement Official
5. Borough Engineer/Building Code Official Report
 - a. Councilmember Koontz gave kudos to Mr. Knouse for his efforts in helping to keep the paving project under budget.
6. Maintenance Department Superintendent & MS4 Coordinator
7. WWTP Superintendent
8. Police Chief

Committee Reports

1. **Administration**
 - a. **Annual Donation – Fredricksen Library-** Mr. Gargiulo noted the request for annual contribution to Fredericksen Library will be on the March 17, 2022 agenda for Council consideration.
 - b. **Comp Time Policy Revisions—** Mr. Gargiulo stated a revised comp time policy will be on the March 17, 2022 agenda for Council consideration.
 - c. **2021 Audit Update-** Mr. Gargiulo noted Maher Duessel will be in attendance at the March 17, 2022 meeting to present the results of the annual audit. Acceptance of the audit will be listed on the agenda for Council consideration as well.
 - d. **Energy Contract Renewal-** Mr. Gargiulo advised the five-year contract for electricity will be up at the end of the year. Ms. Foster is working to compile information in hopes to have a recommendation for Council at the March 17th business meeting.
2. **Sewer**
 - a. **Action Item:**

Motion by Mr. Koontz, second by Mr. Monoski, to suspend enforcement of the requirement to separate sewer laterals serving multiple parties pending review of Chapter 420, Sewers and Sewage Disposal, Article 1, Sewer Connections and Use. Motion carried unanimously. Mr. Koontz noted there will be an upcoming joint meeting between the Sewer Committee and the Zoning & Ordinance Committee to review and revise these ordinances where necessary.

BOROUGH OF LEMOYNE

“The little town that has it all!”

b. Action Item:

Motion by Mr. Koontz, second by Ms. Griva, to appoint John R. Borreli to the position of Probationary Wastewater Treatment Plant Worker effective Monday, March 21, 2022 at the starting rate of \$18.50/hour. Motion carried unanimously.

3. Streets

- a. Status Report—Truck Traffic Issue, 10th & Walnut/Sycamore & Walnut** – Mr. Gargiulo noted due to unforeseen circumstances, the residents who filed the traffic complaints were not able to attend the Streets Committee meeting originally held February 23, 2022, so the Streets Committee meeting will reconvene on March 23, 2022 at 6:30 p.m.

Public Comment—

- 1. Marc Kocher, 7 Highland Drive Camp Hill**, is seeking written notification in regard to Council’s decision to suspend enforcement of the requirement to separate sewer laterals serving multiple parties pending review of Chapter 420, Sewers and Sewage Disposal, Article 1, Sewer Connections and Use. Council President Gallo acknowledged the request and stated staff will handle his request.
- 2. Representative Patty Kim-** noted she would like to work with the Borough to devise potential solutions regarding the I83 South Bridge Project. Ms. Kim stated that she voted in opposition of the addition of tolls and hopes to help address concerns in getting the bridge the repairs needed with as little inconvenience to the residents of Lemoyne.
- 3. Chris Delozier, 1331 Sconsett Way New Cumberland**, requested clarification regarding Council’s decision on the sewer laterals. Council President Gallo noted that actions regarding the enforcement of the requirement to separate sewer laterals serving multiple parties pending review of Chapter 420, Sewers and Sewage Disposal, Article 1, Sewer Connections and Use, is suspended at this point and until further notice.

Council Comment

- 1. Councilmember Griva announced:**
 - a.** Congratulations to the Cedar Cliff High School boys’ and girls’ varsity teams for their great season and noted they are headed to the State Championships.
 - b.** West Shore Historical Society is holding an Opening Reception “Round & About with the West shore Historical Society” on March 4, 2022 at 6:00 p.m.
 - c.** Cedar Cliff High School is holding a Character Breakfast with the cast of Phantom of the Opera on March 5, 2022, from 9 a.m. – 11 a.m.
 - d.** Musselman Funeral Home & Cremation Services partnered with Grace UM Church for Lemoyne Bunnyfest on April 2, 2022 from 10 a.m. – 2 p.m.

Adjournment

Following a motion by Mr. Monoski, second by Ms. Yenchko, the meeting was unanimously adjourned at 7:57 p.m.

Respectfully submitted,

Jenn Erickson
Borough Secretary