

# BOROUGH OF LEMOYNE

"The little town that has it all!"

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## Lemoine Borough Council Meeting Minutes—June 21, 2018

The regular business meeting of Lemoine Borough Council was called to order at 6:30 p.m. on Thursday, June 21, 2018 at the Borough Office. Present were Councilmembers Zachary Border, Kasha Griva, Christine Purcell, Robert Rapak, Sue Yenchko, and Council President Gale Gallo. Councilmember Daniel Green was absent. Also present were Mayor David Beasley, Borough Manager Cindy L. Foster, Borough Solicitor Michael J. Cassidy and West Shore Regional Police Department Chief Michael Hope.

### Public Comment—None

### Consent Agenda

The Consent Agenda was unanimously approved upon a motion by Ms. Griva, second by Mr. Rapak, and included the following:

1. Approval of Minutes
  - a. Community Development/Parks & Recreation Committee Meeting—05/10/18
  - b. Council Regular Business Meeting—05/17/18
  - c. Work Session Meeting—06/07/18
2. Approval of the financial reports for May 2018
3. Approval of the list of monthly bills as presented:
  - a. General Fund .....\$312,032.38
  - b. Sewer Fund .....\$166,882.35
  - c. Swimming Pool Fund .....\$9,872.63
  - d. Payroll Fund .....\$2,530.22

### Committee Reports

1. Administration Committee
  - a. Motion by Mr. Border, second by Ms. Yenchko, to approve the termination of Austin Enrico as temporary Part-Time Maintenance Worker effective June 21, 2018. Motion carried unanimously.
  - b. Motion by Mr. Border, second by Ms. Purcell, to adopt Resolution 2018-08 formalizing Rules of Decorum for public meetings and establishing a code of ethical behavior for elected officials of the Borough of Lemoine. Motion carried unanimously.
  - c. Motion to by Mr. Border, second by Ms. Griva, to approve a Return-to-Work Policy for Lemoine Borough employees who become injured while on duty. Motion carried unanimously.
  - d. Motion by Mr. Border, second by Mr. Rapak, to approve a policy governing employee medical benefit eligibility continuation during a leave of absence. Motion carried unanimously.
2. Community Development/Parks & Recreation Committee
  - a. Motion by Ms. Yenchko, second by Ms. Purcell, to approve a request from JFT to waive fees for use of Memorial Park on Saturday, August 18, 2018 to conduct a regional opioid awareness event pending submittal of a certificate of insurance naming the Borough of Lemoine as an additional insured. Motion carried unanimously.
  - b. Motion by Ms. Yenchko, second by Mr. Rapak, to approve proposed revisions to the Intergovernmental Agreement of Cooperation between the West Shore Recreation Commission and its member municipalities. Motion carried unanimously.
  - c. Motion by Ms. Yenchko, second by Ms. Purcell, to adopt Ordinance No. 749 amending Chapter 16, Parks & Recreation, Part 1, Use and Regulation of Parks, of the Code of Ordinances of the Borough of Lemoine to set park hours as being open from dawn to dusk. Motion carried unanimously.



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## 3. Ordinance & Zoning Committee

- a. Motion by Mr. Rapak, second by Mr. Border, to approve the request to waive the preliminary plan requirement for the Indiana Avenue final land development plan as required by Section 304. Motion carried unanimously.
- b. Motion by Mr. Rapak, second by Ms. Yenchko, to deny the request for waiver of sidewalk and curbing for the Indiana Avenue final land development plan as required by Sections 409 and 410. Motion carried unanimously.
- c. Motion by Mr. Rapak, second by Ms. Griva, to approve the final land development plan for Indiana Avenue with the following conditions:
  - i. Address Cumberland County Planning Commission's May 7, 2018 review comments.
  - ii. Include concrete sidewalk and curbing as required by Sections 409 and 410.
  - iii. Plans shall be signed and sealed by the responsible Professional Engineer or Professional Land Surveyor prior to plan approval (Section 304.A.10.a.6 & 305.B.3.a).
  - iv. The owner's statement shall be signed and notarized prior to plan approval (Section 305.B.2.i).
  - v. The action by Borough Council and the date of said action for each modification and/or waiver requested shall be noted on the plan (Section 305.B.4.b).
  - vi. DEP Planning module or exemption shall be provided (Section 305.B.4.c).
  - vii. A cost estimate of public improvements for establishment of the financial security, in accordance with Part 5 of this Ordinance shall be submitted (Section 305.6.3.c).Motion carried unanimously.

It was noted that The Planning Commission recommended approval of this plan with the waivers and conditions as noted above, with the exception of the request to waive the sidewalk and curbing requirement which it recommended be denied. Chris Hoover, Hoover Engineering, addressed Council on behalf of the developer and expressed agreement with all conditions and waivers as set forth above.

- d. Motion by Mr. Rapak, second by Ms. Purcell, to adopt Resolution 2018-09 amending the Borough of Lemoyne's fee schedule to establish a \$25 administrative fee per system for management of the on-lot septic system program. Motion carried unanimously.
- e. Motion by Mr. Rapak, second by Ms. Purcell, to authorize advertisement of an ordinance amending Chapter 15, Motor Vehicles and Traffic, Part 3-A, Handicapped Parking Spaces, to transfer approval to install and/or remove handicapped parking spaces to the Codes/Zoning Administrator. Motion carried unanimously.

**Public Comment**—None

## **Elected/Appointed Officials' Comments**

1. Chief Hope discussed a plan for traffic control in the vicinity of Negley Park during the July 4<sup>th</sup> fireworks. He also requested that the Department be made aware of the process and timeline for updating signs in the parks to reflect the change in hours of operation.
2. Ms. Gallo reminded everyone of the Concert @ Negley on Saturday, June 30<sup>th</sup> and provided a synopsis of the day's events. Staff was asked to post the tennis courts early so residents will know they are to be closed during the event.

## **Adjournment**

After a motion by Ms. Yenchko, second by Ms. Griva, the meeting unanimously adjourned at 6:49 p.m.

Respectfully submitted,

Cindy L. Foster

Borough Manager/Borough Secretary

