

BOROUGH OF LEMOYNE

"The little town that has it all!"

Ordinance and Zoning Committee

Minutes of the Meeting Held on February 17, 2016 at 6:00PM

1. Call to Order

A meeting of the Ordinance and Zoning Committee of Lemoyne Borough Council was held on Wednesday, February 17, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. The meeting was called to order by Chairman Bob Rapak at 6:05PM.

2. Roll Call

Committee members present were Robert Huggler and Zachary Border. Staff present was Karen Unger, Executive Assistant.

3. Public Comments

There were no comments

4. Review of the Minutes from the Previous Meeting

Mr. McGee made a motion to approve the minutes of January 20, 2016 as written. Motion was seconded and unanimously approved.

5. Reports on Permits issued and Code Violations

Ms. Unger provided a written report of permits issued for the month of January. It was a slow month with few, new permit requests.

6. Unfinished Business

A. Trash & Rubbish Ordinance Revisions

Kurt Williams was present and gave a draft copy with changes and corrections. Penalties were determined to be \$100 to \$1000 per violation. Next step is to send to the Borough Solicitor for final draft. Mr. Huggler made a motion to send the Ordinance to Council for a vote. The motion was seconded and unanimously approved.

B. Administrative Search Warrants (Existing Legal Basis)

Mr. Williams stated that his colleague, Sam Weiser is an expert on this matter. He will bring more information from Mr. Weiser to the next meeting. Mr. Ihlein is to get a copy of the Chambersburg, ordinance as reference for the next meeting.

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C. Transient Retail Merchant (Solicitation) Ordinance Revisions (Chief Hope)

Chief Hope reported the fees for Lemoyne are in line with Wormleysburg. The amount charged is \$25 and it is good for 30 days. Fees should be set by Resolution and must be advertised. Mr. Huggler made a motion to send this Resolution to the next meeting of Council. The motion was seconded and unanimously approved.

D. Pawn Shops and Second Hand Shops Ordinance (Chief Hope)

Draft ordinances from Lebanon and Palmyra will be reviewed. A copy of the Cannonsburg, PA ordinance needs to be obtained and sent to Mr. Williams for further review.

Items E through N were tabled with some notes – Mr. Rapak will reorganize the list for next meeting

- E. Dog Leash Ordinance – Dog tethering language needs to be added
- F. Cat Ordinance
- G. Hoarding Ordinance – Mr. Williams will research for next month. Mr. Ihlein needs to research Houston, TX ordinance for review next month.
- I. Safety in the Streets Ordinance
- J. Outdoor Burning Ordinance
- K. Create Noise Ordinance – taking off the list
- L. Update Old Ordinances - ongoing
- M. Mini Cell Tower Ordinance
- N. Process of Conditional Uses and how they work

7. New Business

A. Update on the full time Codes Officer – list of postings and advertisements

A third resume came into the office on 02-17-2016. Members of this Committee should be a part of the candidate review and hiring process.

8. Announcements

The next meeting will be held on March 16, 2016 at 6:00PM.

9. Adjournment

Seeing no further business, meeting was adjourned by Mr. Rapak at 7:20PM.

Meeting minutes submitted by Karen Unger, Executive Assistant.