

BOROUGH OF LEMOYNE

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LEMOYNE BOROUGH COUNCIL REGULAR BUSINESS MEETING

January 4, 2016

1. Call to order – The Regular Business Meeting of the Lemoyne Borough Council was called to order on Monday, January 4, 2016 at 7:35 pm, at the Lemoyne Municipal Building, 510 Herman Avenue, Lemoyne, Pa. with David Beasley presiding.

- A. Additions or corrections to the agenda

Robert Ihlein added section 7.A.8 to be discussed under the Administration Committee report.

2. Public Comments

There were no comments

3. Minutes for Approval

- A. Streets & Storm Water Committee – November 9, 2015
 - B. Parks & Recreation Committee – December meeting was canceled
 - C. Administration Committee – November 19, 2015
 - D. Sewer Committee – November 19, 2015
 - E. Community Development Committee – December meeting was canceled
 - F. Ordinance & Zoning Committee – November 16, 2015
 - F. Borough Council Business meeting – December 10, 2015

Mrs. Hope made a motion to accept the minutes as written. Mr. Rapak seconded the motion and it was unanimously approved.

4. Special Actions or Presentations

There was a moment of silence in the memory of Robert Farver, former Mayor, Member of Borough Council and Chair of the Shade Tree Commission.

5. Official's Reports

- A. Mayor's Report – Larissa York

Mrs. York reported that there was no commission meeting and she had no report. The Borough Christmas part had a good attendance and was well received by the residents. She also thanked James Fair for volunteering to be Santa for the occasion.

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B. Council President – David Beasley

Mr. Beasley thanked the Council for their trust in voting him in the office of President.

C. Solicitor – Michael Cassidy, Esquire

Mr. Cassidy had no report.

D. Engineer – Michael Knouse, P.E.

The Engineer’s written report was submitted to Council for review and comment.

E. Manager – Robert Ihlein

Mr. Ihlein thanked the Council for his continued appointment as Borough Manager. He also noted the change in room order for Council seating. He pointed out there is a blue binder at the front of the room so that attendees could read all minutes and other documentation for the meeting. A binder was handed out to all Council members for their use. He also handed out a statement of financial interests. Mr. Ihlein also announced that the chosen candidate for the Borough Codes Officer did not accept the position and it is now open again for new applicants/candidates.

6. Inter-Municipal Reports

A. Council of Governments – David Beasley

There was no report.

B. Cumberland County Municipal Advisory Board – Dennis McGee

There was no report.

C. West Shore Recreation Commission

There was no report.

D. Cumberland County Tax Collection Committee

There was no report.

E. Cumberland-Franklin County Boroughs Association – David Beasley

There was no report.

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7. Committee Reports and Actions

A. Administrative Committee

1. Summary report for the General, Sewer and Swimming Pool from Audra Spilewski, Borough Treasurer

Mrs. Spilewski provided a written report and an explanation of the different kinds of accounts. It was announced that the 2015 Borough audit would take place in March.

2. Monthly Revenue and Expense Budget Reports for all funds – Reports were distributed and reviewed.
3. A motion was made by Mr. Border to accept the 12-30-2015 Bank Balances and Fund Balance report. The motion was seconded by Mr. McGee and unanimously approved.

Fund Balance Report December 30, 2015	
General Fund	2,014,827.27
Sewer Fund	1,870,756.39
Swimming Pool Fund	1,970.10
Payroll Fund	22,910.88
Highway Aid Fund	268,869.90
Tapping Fee Fund	0.00
General Capital Reserve Fund	371,435.45
Sewer Capital Reserve Fund	1,710,174.41
Capital Investment Fund	456,225.59
Katkocin Escrow	1,014.30
Copper Ridge Escrow Fund	0.00
TOTAL	6,582,564.68

4. A motion to approve and ratify the payment of checks, P-Cards and Payrolls for December 2015 in the amount of \$215, 947.97 was made by Mr. Border. The motion was seconded by Mr. McGee and unanimously approved.

Check Number	Fund	Amount
22133-22174	General Fund	205,523.25
50003-5004	Payroll Accounts Payable	56.20
	Liquid Fuels	0
	ACH Payments	0
	P Cards	10,368.52
	TOTAL	215,947.97

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5. A motion to approve payment of Reimbursement Requests: \$425.35 to Bonnie Biggi; \$500.00 for Robert Ihlein; \$13.36 and \$10.08 for Suzanne Yenchko; \$15.46 for Karen Unger; \$65.00 for Robert Miller.
6. A motion to approve Resolution 2016-01 "Authorizing the Elected Borough Tax Collector to Collect Certain Fees" was made by Mr. Border. The motion was seconded by Mrs. Hope and the vote was 5-1 in favor of the motion and approved.

7. Report on other Committee Activities

There was no report.

8. A motion to declare one seat on Council open and to set the time clock in place was made by Mrs. Hope. The motion was seconded by Mr. Green and unanimously approved. Interested candidates can send letter of interest and resume to the Borough office.

B. Parks and Recreation Committee – Committee did not meet in December

1. There were no action items this month.
2. Report on other Committee activities
There was no report.

C. Community Development Committee – Committee did not meet in December

1. No action items this month.
2. Report on other Committee activities
There was not report

D. Ordinance and Zoning Committee –

1. Motion to direct Special Council to prepare the final form of an ordinance amending the existing ordinance regulating "Transient Merchants and Transient Retail Businesses" and have it advertised for consideration at the next Borough Council meeting

After discussion, Mr. Rapak made a motion to have this ordinance sent to the next Council meeting. The motion was seconded by Mr. McGee and was unanimously approved.

2. Report on Zoning Hearing Board Activities – Mr. Ihlein

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There were no hearings in the month of December. Mr. Ihlein reported that December was a busy month for issuing permits. There were no significant issues to report. Mr. Border reported there was a reorganization of officers for the Planning Commission.

3. Report on Planning Commission Activities – Mr. Border

Mr. Border reported that new officers were elected.

4. Building Code Official Report from ARRO Consulting

There was no report

5. Report on other Committee Activities

There was no report.

E. Streets and Storm Water Committee

1. Mr. McGee made a motion to approve the Application for Payment #2 (final) submitted by Shiloh Paving and Excavating, Inc. in the amount of \$5,052.22 for the 2015 Street Improvement project. Mr. Border seconded the motion and it was unanimously approved.

2. Mr. McGee made a motion to approve the Application for payment #3 (final) submitted by Wexcon, Inc. in the amount of \$7,641.10 for the Herman Avenue Stormwater Management project. Mr. Rapak seconded the motion and it was unanimously approved.

3. Report from Maintenance Department Supervisor – Mr. Fair

Mr. Fair reported that a letter was received from the Department of Environment Protection with approval for the Net One recycling grant. He also reported that the drive way entrances to Negley Park have been cabled off for the winter. Mr. Ihlein commented that PennDOT is still working on Lowther Street standing water issues in resident's back yard. Extra highway supplies have been removed from that area to alleviate rain water flooding.

4. Report on other Committee activities

There was no report.

5. Mr. McGee made a motion to reopen and modify the Borough Budget for the purpose of allocating funds for the reconstruction repairs of the Phase I streetscape crosswalks. This is come from Capital Investment Funds. Mr. Rapak seconded the motion and it was unanimously approved.

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F. Sewer Committee

1. There are no action items for this month.
2. Report from Sewer Department Supervisor – Mr. Travitz

Mr. Travitz reported there were no fines for penalties assessed for the last month. There was a sewer blockage reported on 12-26-2016 and the problem was resolved that day. Mr. Ihlein gave Mr. Travitz a plaque to give to his brother Scott Travitz for his years of service to the Sewer Department.

3. Report from the Municipal Authority

There was no report.

4. Report on other Committee activities

There was no report.

G. Public Safety/Emergency Management

1. Emergency Management Coordinator for Lemoyne and Wormleysburg – Charles Gipe

There was no report.

2. West Shore Bureau of Fire Commission – Mr. McGee & Mr. Beasley
Mr. McGee reported that Pyramid Construction has been selected to build the new fire house. There will be a chicken and waffles dinner at the Wormleysburg Fire House on January 29, 2016 from 4 PM to 7PM.

3. West Shore Regional Police Commission – Mr. Beasley, Mayor York

There was no report.

4. West Shore Regional Police Department – Chief Michael Hope

Chief Hope had no report. Mayor York reported that there were only three signups for the police academy at this time and a total of eight parties are needed for the project to proceed.

8. Other Business & Miscellaneous Correspondence

There was no other business to discuss.

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9. Meeting Announcements

- West Shore Regional Police Commission – Wednesday, January 6 @ 5:15 PM
- Watershed 101 – What is a Watershed? – Tuesday, February 2, 2016 at 7:00PM presented by Green-CAUSE, and hosted by the Camp Hill Environmental Club at the Camp Hill Borough building (2145 Walnut Street). Further details can be found at www.green-CAUSE.org. This is a public service announcements as part of the Lemoyne Borough's public education and outreach efforts for the MS4 Stormwater best management practices.

10. Adjournment

Seeing no further business, Mr. Beasley made a motion to adjourn at 8:30PM, seconded by Mrs. Hope. The motion was unanimously approved.

Submitted by,
Karen L. Unger, Executive Assistant