

BOROUGH OF LEMOYNE

"The little town that has it all!"

Ordinance and Zoning Committee

Minutes of the Meeting Held on January 20, 2016 at 6:00PM

1. Call to Order

A meeting of the Ordinance and Zoning Committee of Lemoyne Borough Council was held on Wednesday, January 20, 2016 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. The meeting was called to order by Chairman Bob Rapak at 6:05PM.

2. Roll Call

Committee members present were Dennis McGee and Zachary Border. Staff present were Robert Ihlein, Borough Manager and Karen Unger, Executive Assistant.

3. Public Comments

There were no comments

4. Review of the Minutes from the Previous Meeting

Mr. McGee made a motion to approve the minutes of December 21, 2015 as written. Motion was seconded and unanimously approved.

5. Reports on Permits issued and Code Violations

Ms. Unger provided a written report of permits issued for the month of December. There was some discussion on various line items. Mr. Ihlein gave a verbal report on current code issues. There were no BCO service charges for the month of December.

The latest invoice from Salzman-Hughes was reviewed and discussed. There was some concern and discussion about the high rates. Mr. Ihlein will call Scott Wyland to see if he is available to serve in the capacity as the Committee legal advisor.

6. Unfinished Business

A. Trash & Rubbish Ordinance Revisions

Kurt Williams was not present at this meeting but will be available at the February meeting. Mr. Ihlein reported that changes were made to ordinance and will get an updated copy.

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B. Transient Retail Merchant (Solicitation) Ordinance Revisions

Mr. Ihlein reported that this is almost ready for adoption. It is being sent to Chief Hope for additional review and comment. It was decided to not include a political solicitation clause. Fees need to be set by Council by Resolution then published in the fee schedule. Final draft needs to be sent to Council and advertised.

C. Safety in the Streets Ordinance

This was tabled and will be moved further down on the list.

D. Pawn Shops and Second Hand Shops Ordinance

Draft ordinances from Manheim and Palmyra will be reviewed. Chief Hope will be invited to the next meeting for additional input.

Items E through O were tabled with some notes.

E. Create Outdoor Burning Ordinance – Mr. Ihlein will check with New Cumberland on their ordinance

F. Create Noise Ordinance

G. Update Old Ordinances

H. Change Comp Plan and Zoning for downtown area – will be moved down or taken off list

I. Add provisions in ordinances for Administrative Search Warrants – move up on list and Mr. Ihlein will get additional information

J. Hoarding Ordinance – moving up on list; Mr. Ihlein will do additional research

K. Cat Ordinance

L. Dog Leash Ordinance – move up on list; Mr. Ihlein will do additional research

M. Health and Safety Ordinance (water shut offs)

N. Mini Cell Tower Ordinance – move up on list

O. Process of Conditional Uses and how they work

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7. New Business

A. Update on full time code officer

The selected candidate did not accept the offer and the position is now re-opened. The opening will be placed on the Council of Government website, and advertised in Patriot New and their online job search site.

8. Announcements

The next meeting will be February 17, 2016 at 6:00PM.

9. Adjournment

Seeing no further business, meeting was adjourned by Mr. Rapak at 7:35PM.

Meeting minutes submitted by Karen Unger, Executive Assistant.