

BOROUGH OF LEMOYNE

"The little town that has it all!"

Ordinance and Zoning Committee

Minutes for the Meeting Held on March 16, 2015 at 7:30 pm

1. Call to Order

A meeting of the Ordinance and Zoning Committee of Lemoyne Borough Council was held on Monday, March 16, 2105 at Lemoyne Borough Hall, 510 Herman Avenue, Lemoyne, PA. The meeting was called to order by Chairman Zachary Border at 7:31 PM

2. Roll Call

Committee members Dennis McGee and Sue Yenchko were present. Staff member present were Robert Ihlein, Borough Manger, Dave Rudy, Codes Enforcement Officer and Karen Unger, Executive Assistant.

3. Public Comments

There were no public comments.

4. Review of the Minutes from the Previous Meeting

Mr. Border made a motion to approve the minutes of the February 16, 2015 meeting with corrections. Motion was seconded and unanimously approved.

5. Reports on Permits issued and Code Violations

Mr. Rudy provided a written report of correction notices given out in the last month. Mr. Ihlein provided a report showing permit applications received for the month of February.

6. Unfinished Business

- a. Rental Property Registration & Inspection Ordinance – Mr. Ihlein gave a presentation for a new draft based on the Mechanicsburg Ordinance with the Lemoyne specifics and details added. Other changes and additions were made to the document during the meeting, with input from a group of realtors and rental property owners who were present.

All of the items below were tabled.

- b. Trash & Rubbish Ordinance Revisions: (tabled, old ordinance + 1 draft to date)
- c. Transient Retail Merchant (Solicitation) Ordinance Revisions: (tabled, 2 drafts to date)
- d. Safety in the Streets Ordinance: (tabled, 2 drafts to date)

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- e. Pawn Shops and Second Hand Shops Ordinance: (tabled, sample from Palmyra Borough)
 - f. Create an Outdoor Burning ordinance
 - g. Create a Noise ordinance
 - h. Update old ordinances
 - i. Create a new electronic property information filing system & synchronize with Land Management software
 - j. Change Comp Plan and Zoning for new downtown area
 - k. Add provisions in ordinances for Administrative Search Warrants
 - l. Hording Ordinance
 - m. Cat Ordinance
 - n. Dog Leash Ordinance
 - o. Health and Safety ordinance (Water Shut offs)
 - p. Mini Cell Tower Ordinance
 - q. Process of Conditional Uses as how they work – see 7.a
7. New Business
- a. Process of Conditional Uses and How They Work
Mr. Ihlein provided a draft for permit processing of conditional uses.
 - b. Requiring Zoning Permits for people opening new businesses
Mr. Ihlein reported that going forward, we need to make sure new businesses meet current ADA compliance requirements as part of obtaining an occupancy Certificate.
 - c. Audra Spilewski expressed interest in being appointed to the Planning Commission. She has sent a letter and emailed it to Mr. Ihlein for council to consider. Mr. McGee made a motion to send a recommendation for this appointment to council. Motion was seconded and approved.
8. Announcements/Next Meeting

Next meeting will be on April 20, 2015 at 7:30 PM

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9. Adjournment

Seeing there was no further business, meeting was adjourned by Zachary Border at 9:15 PM.

Minutes submitted by Karen Unger, Executive Assistant