

# BOROUGH OF LEMOYNE

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## Lemoine Borough Council Work Session Meeting Minutes—February 7, 2019

The Work Session Meeting of Lemoine Borough Council was called to order at 6:34 p.m. on Thursday, February 7, 2019. Present were Councilmembers Zachary Border, Kasha Griva, Suzanne Yenchko and Council President Gale Gallo. Councilmembers Dan Green and Bob Rapak were absent. Also present were Mayor David G. Beasley, Borough Manager Cindy L. Foster, Maintenance Department Superintendent Cliff Karlsen, Wastewater Treatment Plant Superintendent Robert Oakes, West Shore Regional Police Department Chief Michael Hope and Borough Engineer Mike Knouse.

Ms. Gallo began the meeting by announcing an executive session was held at 6:00 p.m. tonight to discuss personnel matters.

### Swearing In New Councilmember—Joseph A. Gargiulo

1. Ms. Foster acknowledged that Mr. Gargiulo has provided the residency affidavit and statement of financial interest as required following which time Mayor Beasley administered the oath of office. Councilmember Gargiulo then took his seat at the table.

### Public Comment

1. **Laurie Zimmerman, 46 N. 8<sup>th</sup> Street**, requested that Council decline to provide a letter of support for the REC's grant application to demolish the middle school. She then provided councilmembers with a copy of an excerpt from the Lemoine Borough Code relative to demolition permits.
2. **Andrea McDonald, 28 N. 4<sup>th</sup> Street**, provided an update on a recent meeting she had with Mr. McClellan from the REC before echoing Ms. Zimmerman's opposition to providing support for a grant application.

### Intermunicipal Reports

1. Council of Governments—Ms. Yenchko provided an update on the annual dinner, the February 18<sup>th</sup> meeting re fire departments, and the importance of the 2020 census.
2. Cumberland County Municipal Advisory Board—No meeting.
3. Cumberland County Tax Collection Committee—Mr. Border reported he has been placed on the Committee's management team and noted there is a push to get people to file online.
4. Cumberland County Redevelopment Authority
  - a. **Rebecca Yearick, Downtown Program Services Manager**, provided an update on businesses and properties in the Borough.
5. Franklin-Cumberland County Boroughs' Association—No report.
6. Fredrickson Library Board
  - a. **Cynthia Knight** thanked Council for its support for the Library over the years and reported she will be stepping down from her post as the Borough's representative on the Board. She then introduced her recommended replacement, **Larry Means** who provided a brief statement.
7. Lemoine Municipal Authority (LMA)—No report.
8. West Shore Recreation Commission (WSRC)
  - a. **John Leverentz** reported the meeting was canceled; no report.
9. West Shore Regional Bureau of Fire Commission (WSBF)—Mayor Beasley provided a recap of building costs for the new fire station.

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## **Officials/Staff Reports**

1. Council President Gallo reported on public meetings the Cumberland County Redevelopment Authority, Borough of Carlisle, and Cumberland County Commissioners will be hosting seeking input on development of its 2020-2024 Five-Year Strategic Plan.
2. Mayor Beasley provided details of an event he attended on Martin Luther King Day at the First Christian Church.
3. Borough Manager—Ms. Foster reported that the interest rate on all our accounts to has been raised to 1.85%; the auditors will be coming on February 19<sup>th</sup>; the website project is moving along; and Harrisburg Bike Share will be installing three bike stations in the Borough this spring.
4. Code Enforcement Officer—Mr. Karlson provided an update on the rental registration program, the proposed zoning ordinance changes, and curb and sidewalk letters that went out to affected property owners on Hummel Avenue from Third Street to the Borough line.
5. Borough Engineer/Building Code Official Reports—Mr. Knouse reported that bids for the stream restoration project came in and that Flyway was the low bidder at \$78,700. Due to time constraints associated with the grant funding for this project, he requested Council consider award of the contract this evening.
6. Maintenance Department Superintendent—Mr. Karlson provided an update on plowing activities, truck maintenance and recent improvements to the maintenance building. He also reported that scrap metal was recently disposed of and properly documented.
7. WWTP Superintendent—Mr. Oakes reported that there have been no effluent violations at the plant. He also noted that one employee recently retired.
8. West Shore Regional Police Department—Chief Hope introduced two new officers recently added to the force: Grant Cox and Nikki Sheaffer.

## **Administration**

1. Letter of Support—RACP Grant for Lemoyne Middle School—Mason McClellan, Director of Real Estate Development for the Cumberland Area Economic Development Corporation’s Real Estate Collaborative (REC), addressed Council seeking a letter of support for its RACP grant application totaling \$1 million. Mr. McClellan provided extensive background on the middle school and REC’s decision to pursue the grant noting the scope is for a general project the Office of Budget would support. Work would include preconstruction site work and environmental abatement with partial or total demolition of the building and in effect would prepare the site for future development. Mr. McClellan noted that while the application was submitted by the January 31<sup>st</sup> deadline, letters of support can be added later as a supplement. He reported that they have received such letters from Senator Regan and the Cumberland County Planning Commission and have approached Representative Delozier and the County Commissioners. The general consensus from Council and the public present at the meeting indicated a need for more details so we know what we are supporting. Mr. McClellan agreed to provide a copy of the grant application for Council’s review and advised the public to contact the Office of Budget to submit any comments on the application. Council will consider providing the letter at its February 21<sup>st</sup> meeting.
2. Downtown Program Services Manager Services Agreement  
**Action Item:**  
Motion by Mr. Border, second by Ms. Griva, to approve the 2019 Downtown Program Services Manager Services Agreement through the Redevelopment Authority of the County of Cumberland at the annual rate of \$6,500. Motion carried unanimously.

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## 3. Termination of Probationary Sewer Worker

### **Action Item:**

Motion by Mr. Border, second by Ms. Yenchko, to approve termination of Richard Diaz’ employment at the Wastewater Treatment Plant effective immediately. Motion carried unanimously.

## **Ordinance & Zoning**

1. Zoning Ordinance/Map Amendments—Mr. Border reported that the Planning Commission will conduct its public meeting on Tuesday, February 12, 2019 to hear comments on proposed zoning ordinance amendments. Council will be asked to advertise the proposed ordinance and a public hearing on the matter at its February 21<sup>st</sup> meeting.

## **Stormwater**

### 1. Bid Award—Stream Restoration Project

#### **Action Item:**

Motion by Ms. Griva, second by Mr. Gargiulo, to award the contract for Stream Restoration for a Segment of the Unnamed Tributary (UNT) to the Susquehanna River to Flyway Excavating, Inc., Lititz PA, the low bidder, at a cost of \$78,700. Motion carried unanimously.

2. Proposed Stormwater Fee Discussion—Ms. Griva provided background information on the Borough’s stormwater management program and the impact runoff has on the Susquehanna River, our source of drinking water. A lengthy discussion ensued during which Mr. Knouse reviewed the Borough’s Municipal Separate Storm Sewer System (MS4) permit requirements and corresponding projects. Ms. Griva explained the proposed fee assessment structure and reported that two meetings have been scheduled at the Borough Offices, one for larger commercial entities on February 27<sup>th</sup> and one for residential and smaller businesses on February 28<sup>th</sup>, both starting at 6:30 p.m. She urged the public to attend the meetings and to look for a flyer in the mail and visit the website for more information.
3. Copper Ridge Homeowners’ Association Request—The Copper Ridge Homeowners Association (HOA) has submitted a request for the Borough to provide street sweeping, winter brine pretreatment, and cleaning/inspection/minor maintenance of its catch basins in exchange for the HOA paying one lump sum for the stormwater assessment fee for its 84 units. Bob Marchand representing the HOA fielded questions from Council noting that Copper Ridge is a private development that maintains its own streets, grounds and stormwater system. It was agreed that staff would contact the Borough Solicitor to develop an agreement to include street sweeping, brine application, and cleaning/inspecting the stormwater catch basins. Ms. Gallo suggested the HOA cover the solicitor costs to develop the agreement which would go into effect once the stormwater fee assessment is in place.

## **Streets**

1. Repeal of Two-Hour Parking Restrictions, Various Locations—Staff has requested that consideration be given to repealing the two-hour parking restrictions in place on portions of Third, Fourth, Fifth, Herman, Hummel and Market Streets as outlined in Chapter 252-18 of the Borough Code. In addition to upkeep of the signs placing a burden on the Maintenance Department, the police have difficulty enforcing the restrictions as cars come and go. After Mayor Beasley raised concerns expressed by the business community before the signs were installed, Mr. Gargiulo agreed to canvass the area to determine whether or not the signs are actually necessary. The matter will be revisited at the March work session meeting.

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## **Public Comment**

1. **Mike Nagurny, 20 Dougherty Drive**, expressed pleasure with the recent paving of 12<sup>th</sup> Street and installation of the stop sign at 12<sup>th</sup> and Indiana, but asked if there are plans for crosswalks at 12<sup>th</sup> and Market. It was noted that this project is out for bid at the present time.

## **Elected Officials' Comments**

1. **Mayor Beasley** asked if the hours prohibiting parking for street sweeping can be shortened and if something can be done about signage on the 400-600 blocks of Peach Street to prohibit parking. Mr. Karlsen reported that the street sweeping signs cannot be changed as the routes vary and agreed to look into signage on Peach Street.
2. **Ms. Yenchko** referred to a recent article in the Central Penn Business Journal relative to proposed development on Susquehanna Court.
3. **Ms. Griva** asked if we could have a laptop and Google Earth available at future meetings to assist with discussions.

## **Adjournment**

Following a motion by Ms. Yenchko, second by Ms. Griva, the meeting was unanimously adjourned at 9:33 p.m.

Respectfully submitted,

Cindy L. Foster  
Borough Manager/  
Borough Secretary