Lemoyne Borough Council
Meeting Minutes—December 19, 2019

Ms. Gallo called the regular business meeting of Lemoyne Borough Council to order at 6:37 p.m. on Thursday, December 19, 2019 at the Borough Office. Present were Councilmembers Zachary Border, Dan Green, Kasha Griva, Sue Yenchko and Council President Gale Gallo. Councilmembers Joe Gargiulo and Bob Rapak were absent. Also present were Mayor David G. Beasley, Borough Manager Cindy L. Foster, Borough Solicitor Michael Cassidy, West Shore Regional Police Department Chief Michael Hope and Borough Engineer Mike Knouse.

Agenda Revisions

1. At Ms. Yenchko's request, a motion to appoint an executive assistant will be added to the Administration Committee report.

Public Comment—None

Special Presentations

1. Council recognized outgoing members Dan Green and Bob Rapak for their service to the community.
    a. Motion by Mr. Border, second by Ms. Yenchko, to adopt Resolution 2019-12 honoring Daniel Green for his dedicated service to the Borough of Lemoyne. Motion carried unanimously.
    b. Motion by Mr. Border, second by Mr. Green, to adopt Resolution 2019-13 honoring Robert J. Rapak for his dedicated service to the Borough of Lemoyne. Motion carried unanimously.

Consent Agenda

The Consent Agenda was unanimously approved upon a motion by Mr. Green, second by Mr. Border and included the following:

1. Approval of Minutes
    a. Council Regular Business Meeting—November 21, 2019
    b. Council Work Session Meeting—December 5, 2019
2. Approval of the financial reports for November 2019
3. Approval of the list of monthly bills as presented:
    a. General Fund.....$47,033.33
    b. Stormwater Fund.....$5,381.52
    c. Sewer Fund.....$137,602.12
    d. Swimming Pool Fund.....$133.77
    e. Sewer Capital Reserve.....$9,754.46
    f. Payroll Fund.....$2,018.30

Committee Reports

1. Administration
    a. Motion by Mr. Border, second by Ms. Griva, to adopt Resolution 2019-14 fixing the Lemoyne Borough tax rate for the year 2020 at 3.13 mils, 2.65 mils of which are dedicated to general purposes, and .48 mils of which are dedicated to fire services. Motion carried unanimously.

b. Motion by Mr. Border, second by Ms. Yenchko, to adopt the 2020 Borough Budget for all funds and accounts. Motion carried unanimously.
c. Motion by Mr. Border, second by Ms. Griva, to adopt Resolution 2019-15 adopting an amended fee schedule in its entirety. Motion carried unanimously.
d. Motion by Mr. Border, second by Ms. Yenchko, to adopt a Pension Plan Investment Policy Statement governing the Borough's non-uniform pension plan. Motion carried unanimously.
e. Motion by Mr. Border, second by Ms. Griva, to appoint Robert B. Myers to the position of Code Enforcement Officer for the Borough of Lemoyne effective Monday, January 20, 2020 at an annual salary of $47,000. Motion carried unanimously.
f. Motion by Mr. Border, second by Mr. Green, to appoint Jennifer Erickson to the position of Executive Assistant for the Borough of Lemoyne effective Monday, January 13, 2020 at an annual salary of $36,000. Motion carried unanimously.
g. Zoning Hearing Board Application Fee Discussion. Council discussed options as a follow up to Cynthia Marrow's request at the December 5th work session meeting for relief from the zoning hearing board application fee. An escrow agreement was considered that would allow payments to be made prior to processing the application. **Gene Koontz, 813 Michigan Avenue,** pointed to section 550.104.D of the Lemoyne Borough Code that stipulates what fees may be passed on to an applicant. Staff and the Borough Solicitor will review this section and the Municipalities Planning Code and make a recommendation on the appropriate fees going forward.

Public/Officials' Comments

1. Mr. Border submitted a letter of resignation from his seat on Borough Council effective December 31, 2019.
    a. Motion by Ms. Yenchko, second by Ms. Griva, to accept the resignation of Zachary W. Border effective December 31, 2019. Motion carried unanimously.
2. In light of Mr. Border's resignation, Council recognized him for his service to the community.
    a. Motion by Ms. Yenchko, second by Mr. Green, to adopt Resolution 2019-16 honoring Zachary W. Border for his dedicated service to the Borough of Lemoyne. Motion carried unanimously.
3. Mr. Cassidy outlined the timeline for Council to appoint a replacement to fill this seat. It was agreed that the vacancy will be advertised on the website and through social media tomorrow with a request for resumes to be returned in time for consideration at the January 6th reorganization meeting.
4. **Tom Beene, 27 Fort Street,** extended sincere thanks to Messrs. Border, Green and Rapak for their dedicated service to the community, a sentiment echoed by Council.
5. Mr. Green expressed his appreciation to Council and staff noting it's been a pleasure working with everyone.
6. Ms. Gallo thanked Chief Hope and the West Shore Regional Police Department for offering to help with a personal matter related to her father.

Adjournment

Following a motion by Ms. Griva, second by Ms. Yenchko, the meeting unanimously adjourned at 7:15 p.m. upon which time Council entered Executive Session to discuss a real estate matter.

Respectfully submitted,

Cindy L. Foster, Borough Secretary/Borough Manager