

BOROUGH OF LEMOYNE

“The little town that has it all!”

Lemoine Borough Council Business Meeting Meeting Minutes— November 21, 2024

The regular business meeting of Lemoine Borough was called to order at 6:33 p.m. on Thursday, November 21, 2024. Present were Council members Joe Gargiulo, Gene Koontz, Suzanne Yenchko and Council President Gale Gallo. Councilmembers Rebecca Coleman, Jesse Monoski and Mike Kostukovich attended via zoom. Mayor Matthew Salkowski was absent. Also present were, Borough Manager Amanda Seibert, Borough Secretary Jenn Erickson, and Borough Solicitor Micheal O’Connor. West Shore Regional Police Department Chief Anthony Minium and Assistant Chief John Friel participated remotely via Zoom.

Special Presentation- Aspire Grant & Development- Michelle Beener provided a presentation in response to the request for proposal for grant writing services.

Public Comment - none

Consent Agenda

Motion by Mr. Gargiulo, second by Ms. Yenchko, to approve the Consent Agenda including the following:

1. Approval of Minutes
 - a. Community Development/Parks & Recreation—August 8, 2024
 - b. Budget Workshop October 16, 2024 GF & GFCR & October 30, 2024 All Funds
 - c. Council Regular Business Meeting—October 17, 2024
 - d. Council Work Session Meeting—November 7, 2024
2. Approval of the financial reports for November 2024
3. Approval of the list of monthly bills as presented:
 - a. General Fund\$127,390.25
 - b. Fire Fund.....\$2,171.70
 - c. Stormwater Fund\$19,670.35
 - d. Sewer Fund.....\$164,873.44
 - e. Swimming Pool Fund.....\$263.30
 - f. General Fund Capital Reserve\$24,705.88
 - g. Sewer Fund Capital Reserve.....\$150,432.46
 - h. Parks & Rec Fund.....\$895.40
 - i. Payroll Fund.....\$3,421.80

Motion carried unanimously.

Committee Reports

1. Administration
 - a. Motion by Mr. Gargiulo, second by Mr. Koontz, to authorize advertisement of the Proposed 2025 Budget as the official draft for review and comment. Motion carried unanimously.
 - b. Motion by Mr. Gargiulo, second by Mr. Kostukovich, to adopt Resolution 2024-08 adopting an amended fee schedule in its entirety. Motion carried unanimously.
 - c. Motion by Mr. Gargiulo, second by Ms. Yenchko, to authorize execution of a letter confirming services to be provided by Maher Duessel for the Borough’s 2024 audit. Motion carried unanimously.

BOROUGH OF LEMOYNE

“The little town that has it all!”

- d. Motion by Mr. Gargiulo, second by Mr. Koontz, to approve the extension of the current Solid Waste and Recycling Contract with Penn Waste at the rate of \$101.50 per quarter. Motion carried unanimously.
 - e. Motion by Mr. Gargiulo, second by Ms. Yenchko, to approve the 2025 Professional Services Agreement for engineering services with Rettew. Motion carried unanimously.
 - f. Motion by Mr. Gargiulo, second by Mr. Koontz to adopt Resolution 2024-07 in support of a Statewide Local Share Assessment grant of \$707,118.75 from the Commonwealth Financing Authority to be used for the Pedestrian Connectivity – Lowther Street and N. Twelfth Street Project. Motion carried unanimously.
 - g. Motion by Mr. Gargiulo, second by Mr. Koontz, to adopt Resolution 2024-06 in support of a Statewide Local Share Assessment grant of \$416,010.00 from the Commonwealth Financing Authority to be used for the Storm Sewer Lining Project. Motion carried unanimously.
2. Community Development/Parks & Recreation
- a. Motion by Ms. Yenchko, second by Mr. Kostukovich, to accept the 2025 Pool Management Services Proposal for the Lemoyne Municipal Pool submitted by the West shore Recreation Commission in the amount of \$79,000.00. Motion carried unanimously.
3. Sewer
- a. Motion by Mr. Koontz, second by Mr. Gargiulo to approve application for payment No 3; Invoice No 5020, in the amount of \$142,864.03, with recommended 5% retainage be held, making the payment \$135,720.83 to Abel Construction for Riverview Road Sanitary Sewer Lining. Motion carried unanimously.
 - b. Motion by Mr. Koontz, second by Mr. Gargiulo, to approve payment for Invoice No 5021, in the amount of \$14,237.52 to Able Construction for the Market Street Sanitary Sewer Lining. Motion carried unanimously.
4. Streets
- a. Motion by Mr. Gargiulo, second by Ms. Yenchko, to approve Application for Payment No. 1, in the amount of \$178,623.43 from Kinsley Construction for the 2024 Roadway Project. Motion carried unanimously.
 - b. Motion by Mr. Gargiulo, second by Mr. Kostukovich, to install crosswalks and signage on Shade Street by the PA Bible Teaching Fellowship Church. Motion passed 6-1 with Mr. Monoski voting nay.
5. Zoning & Ordinance
- a. Motion by Mr. Monoski, second by Mr. Gargiulo, to adopt Ordinance 785 amending Chapter 525 Vehicle and Traffic, Article VIII. Handicapped Parking Spaces § 525-50 Location of handicapped parking spaces. Motion carried unanimously.
 - b. Motion by Mr. Monoski, second by Mr. Gargiulo, to authorize advertisement of the 2025 tax ordinance. Motion carried unanimously. Mr. Monoski inquired as to whether an Ordinance was needed with no tax increase or if a resolution can be made. Staff to verify and act accordingly.

Public Comment – **Nate Kirshman**, introduced himself to Council and stated his interest in serving on the Police Commission.

Council/Mayor Comments

1. **Mr. Koontz** noted that the skill games ordinance will be listed on the December Planning Commission Meeting agenda.

BOROUGH OF LEMOYNE

"The little town that has it all!"

2. **Ms. Seibert** noted the Children's Christmas party will be held on Friday December 6, 2024 from 6 p.m.- 8p.m.
3. **Ms. Yenchko** Thanked Ms. Seibert for staying on top of the Memorial Park signs as they have been installed and look great.

Adjournment

Following a motion by Mr. Gargiulo, second by Mr. Koontz, the meeting was unanimously adjourned at 8:03 p.m.

Respectfully submitted,

Jenn Erickson
Borough Secretary