

**TENTATIVE AGENDA**  
**LEMOYNE BOROUGH COUNCIL**  
**WORK SESSION MEETING**  
November 2, 2017

- A. CALL MEETING TO ORDER—6:00 p.m.**
- B. ROLL CALL**
- C. PUBLIC COMMENT**
- D. SPECIAL PRESENTATIONS**
  - 1. *Mike Knouse, ARRO Consulting*
    - a. Implementation of a Stormwater Dedicated Revenue Source in the Borough of Lemoyne
    - b. Potential Changes—Traffic Signal at Lowther and Third Street
  - 2. *Ashley Shiwarski, Utility Service Partners*
    - a. Partnership for Utility Service/Maintenance Agreements
- E. INTERMUNICIPAL REPORTS**
  - 1. Council of Governments
  - 2. Cumberland County Municipal Advisory Board
  - 3. Cumberland County Tax Collection Committee
  - 4. Cumberland County Redevelopment Authority
    - a. *Rebecca Yearick*
  - 5. Franklin-Cumberland County Boroughs' Association
  - 6. Lemoyne Municipal Authority
  - 7. West Shore Recreation Commission
    - a. *Todd Miller, Senior Program Coordinator*
- F. OFFICIALS/STAFF REPORTS**
  - 1. Council President Beasley
  - 2. Mayor Gallo
  - 3. Borough Engineer/Building Code Official
  - 4. Borough Manager
  - 5. Code Enforcement Officer
  - 6. Maintenance Department Supervisor
  - 7. WWTP Superintendent

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## G. COMMITTEE REPORTS

### 1. Administration

- a. The following seats on Boards and Commissions will expire December 31, 2017 (unless otherwise noted). Appointments to fill these vacancies will be considered at the Reorganization Meeting on Tuesday, January 2, 2018.
  - i. Lemoyne Municipal Authority—Stacy Gromlich\*
  - ii. Planning Commission—Gale Gallo
  - iii. Vacancy Board—Stacy Gromlich\*
  - iv. Zoning Hearing Board—Michael Twigg

**\*NOTE:** Ms. Gromlich has resigned her seat on these boards effective October 27, 2017. A temporary appointment may be made prior to the Reorganization Meeting if Council so chooses.

- b. Maher Duessel has submitted its engagement letter for the Borough's 2017 audit. Staff will be following through on the letter in order to begin the audit in early 2018.

### 2. Community Development/Parks & Recreation

- a. As a follow up to Mr. Miller's presentation, should Council wish to move forward with the West Shore Recreation Commission's 2018 Pool Management Proposal the item will be listed on the November 16<sup>th</sup> agenda for consideration.

### 3. Ordinance & Zoning

- a. The Codes/Zoning Administrator has been working on discrepancies discovered in the most recent revisions to the Borough's Zoning Map. Three properties that we are aware of were labeled as either "Urban Residential" or "Suburban Residential" when in fact they were zoned "Commercial" prior to the update. Staff requests guidance on whether or not Council wishes to refer the matter to the Planning Commission for review and comment, or if it prefers to allow the map to stand as is whereby these properties would fall under Section 27-1001, Continuation of Nonconformities.
- b. The possibility of adopting an ordinance establishing a tax credit for volunteer members of volunteer fire companies has been suggested. Wormleysburg has adopted such an ordinance providing for a property tax credit and Hampden Township has adopted a similar ordinance providing for earned income tax credit for volunteer firefighters. Both ordinances are based upon a point system for eligibility. Should Council wish to pursue a similar effort, authorizing the Borough Solicitor to draft a proposed ordinance will be on the November 16<sup>th</sup> agenda for consideration.

### 4. Public Safety

- a. A resident has reached out to a Councilmember asking about the possibility of adding a safe exchange zone in the Borough similar to the one Lower Allen Township recently created. This safe zone would provide a designated space to swap goods/money from online ads such as Craigslist and Facebook yard sale groups. Should Council wish to pursue such a move, the item will be listed on the November 16<sup>th</sup> agenda for consideration.

5. Sewer

- a. As a follow-up to Ms. Shiwarski's presentation, should Council wish to move forward with a partnership with Utility Service Partners (USP) to provide service/maintenance agreements for Borough residents for water, sewer, and inside plumbing, the matter will be placed on the November 16<sup>th</sup> agenda for consideration.
- b. Accounts Receivable Past-Due Summary: The total number of past due accounts continues to decline, especially those accounts over 60 and over 120 days past due. At this time there are a total of 59 liens on Borough properties totaling \$65,031.
- c. A joint Council/Lemoyne Municipal Authority meeting has been scheduled for 6:00 p.m. on Monday, November 6<sup>th</sup> to discuss options other than an outright sale of the Wastewater Treatment Plant. HRG will be present to help facilitate discussions.

6. Stormwater

- a. Following Mr. Knouse's presentation, should Council wish to proceed with a study to implement a stormwater dedicated revenue source in the Borough, the matter will be placed on the November 16<sup>th</sup> agenda for consideration.

7. Streets

- a. Following Mr. Knouse's presentation on existing conditions and potential options for the traffic signals in both directions at Lowther and Third Street, should Council wish to proceed with installation of red-yellow-green turn arrows, with no turns when opposing traffic has a green light, the matter will be placed on the November 16<sup>th</sup> agenda for consideration.

**H. ADJOURNMENT**

**I. EXECUTIVE SESSION**

- a. Personnel Matter