

# SIGN PERMIT APPLICATION

Lemoyne Borough, Cumberland County, Pennsylvania

Permit Number \_\_\_\_\_

Applicant Name \_\_\_\_\_

Applicant Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Project Address \_\_\_\_\_

\_\_\_\_\_

Estimated Cost (please attach copy of invoice) \_\_\_\_\_

Zoning District of Project Location \_\_\_\_\_

Description of Sign (check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Billboard                            | <input type="checkbox"/> Business Identification Sign |
| <input type="checkbox"/> Illuminated Sign                     | <input type="checkbox"/> Permanent Sign               |
| <input type="checkbox"/> Temporary Sign                       |   |
| <input type="checkbox"/> Modify Existing Sign (specify) _____ |   |
| <input type="checkbox"/> Sign Replacement (specify) _____     |   |

Sign Height (ft.) \_\_\_\_\_

Sign Size (sq. ft.) \_\_\_\_\_

Is relief from any portions of the zoning ordinance required in association with construction of this sign?  Yes  No

If yes, please specify \_\_\_\_\_

*Note: if the sign does not comply with all requirements of the Zoning Ordinance, the Applicant must also file a Zoning Hearing Request.*

Contractor Name \_\_\_\_\_

Contractor Address \_\_\_\_\_

\_\_\_\_\_

Contractor Phone \_\_\_\_\_ Contractor Fax \_\_\_\_\_

Contractor Email \_\_\_\_\_

Lessee Name (if applicable) \_\_\_\_\_

Lessee Address \_\_\_\_\_  
\_\_\_\_\_

Lessee Phone \_\_\_\_\_ Lessee Fax \_\_\_\_\_

Lessee Email \_\_\_\_\_

*Attach drawings and specifications for the proposed sign, and a plot plan, drawn to scale, showing the sign's location relative to sidewalks, buildings, setback lines, street right-of-way lines, overhead utility lines, buildings, and other pertinent site features.*

Date of Sign Installation (mo/yr) \_\_\_\_\_

Date of Sign Removal (mo/yr) \_\_\_\_\_

- Per Sign - \$100 up to \$1000 cost of sign.....\_\_\_\_\_
- \$250 from \$1001 to \$10,000 cost of sign....\_\_\_\_\_
- \$500 for \$10,001 and up cost of sign.....\_\_\_\_\_
- Temporary Sign - \$100.....\_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

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*(For Borough use only below this line)*

Fee \$ \_\_\_\_\_

Check No. \_\_\_\_\_

Fee Received By \_\_\_\_\_

Date \_\_\_\_\_

Application No. \_\_\_\_\_

# SIGN PERMIT

Lemoyne Borough, Cumberland County, Pennsylvania

The Borough of Lemoyne hereby authorizes

(Applicant Name) \_\_\_\_\_

to construct, replace, or modify a (check one)

Temporary Sign  Permanent Sign

at the following location:

(Project Address) \_\_\_\_\_  
\_\_\_\_\_

in accordance with application number \_\_\_\_\_, dated \_\_\_\_\_  
and the latest revisions of all plans and specifications submitted therewith.

*For Temporary Signs Only*

The sign may be erected during or after (mo/yr) \_\_\_\_\_ and must be  
removed during or before (mo/yr) \_\_\_\_\_.

Signature of Borough Official \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Borough Official \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name Applicant \_\_\_\_\_

# **SIGN PERMIT APPLICATION SUBMISSION CHECKLIST**

Lemoyne Borough, Cumberland County, Pennsylvania

Applicant	Borough	
<input type="checkbox"/>	<input type="checkbox"/>	2 Completed Applications for Sign Permit
<input type="checkbox"/>	<input type="checkbox"/>	Required Review Fee
<input type="checkbox"/>	<input type="checkbox"/>	3 Copies of plot plan
<input type="checkbox"/>	<input type="checkbox"/>	3 Copies of Sign Drawings
<input type="checkbox"/>	<input type="checkbox"/>	3 Copies of Specifications, if required
<input type="checkbox"/>	<input type="checkbox"/>	2 Copies Zoning Permit Application
<input type="checkbox"/>	<input type="checkbox"/>	2 Copies Zoning Hearing Application, if required