

**WEST SHORE REGIONAL  
POLICE DEPARTMENT COMMISSION  
May 6, 2009 - Meeting Minutes**

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The following is an account of the minutes taken at the Police Commission Meeting of the West Shore Regional Police Department Commission was called to order on Wednesday, May 6, 2008 at 5:00 PM at 510 Herman Avenue, Lemoyne PA with Thomas Martini presiding.

**1. Attendees**

The following members of the West Shore Regional Police Commission were present for roll call:

Thomas Martini - Chairman  
Elmer Byrem - Vice Chairman  
George Preble - Treasurer  
Dr. John Judson - Secretary

Also present was James Karns, corporal, Dave DeLuce, solicitor, and Melissa Konyar, recording secretary.

**2. Approval of Minutes**

The minutes of the previous meeting held on April 1, 2009 were unanimously approved and distributed.

- ◆ Motion made by Dr. Judson, second by Mr. Preble to approve the April 1, 2009 minutes. Motion carried.

**\*\*EXECUTIVE SECTION\*\***

Police Commission convened into executive section from 5:02 PM until 5:48 PM to discuss personnel & possible litigation issues.

**3. Citizens and Visitors**

None were present.

**4. Chairman Announcements**

Nothing to report.

**5. Treasurer's Report**

Mr. Preble reported a balance of \$217,959.47 in the checking account and \$11,643.73 in the Certificate of Deposit as of April 30, 2009

- ◆ Motion made by Mr. Preble, second by Dr. Judson to approve the April 30, 2009 treasurers' report for audit. Motion carried

**6. Bills for Payment**

- ◆ Motion made by Mr. Preble, second by Dr. Judson to approve bills and payroll for March 2009, totaling \$97,683.04.

Check Numbers	Fund	Amount
17122 - 17164	General Fund (Accounts Payable)	\$41,237.98
6520 - 6549	General Fund (Payroll)	\$56,445.06

Motion carried.

**7. Items to Discuss**

Nothing to Discuss.

**8. Officer-in-Charge Corporal Karns Report -**

Corporal Karns submitted the following reports to the commission:

Year to date motor vehicle, crime codes, and ordinance arrest  
April 2009 Arrests by patrol zone  
April 2009 motor vehicle, crime codes, and ordinance arrests.  
April 2009 statement of revenues and expenditures compared to budget report.

Corporal Karns stated he assisted with interviews down at Gettysburg Police Department.

- ◆ Motion made by Dr. Judson, second by Mr. Preble to attend a class at Penn State in June 18<sup>th</sup> & 19<sup>th</sup> for Essentials in Police Operations at a cost of \$100.00 and use the company police vehicle.

Motion carried.

Corporal Karns wanted to thank Connie Hertzog for doing a finger printing program at the Grace United Methodist Church.

Replacement of the vests will be done by August and measurements are to be done by June 15<sup>th</sup>.

All employees completed the First Aid, CPR and AED training. MPOTEC certifications are now completed.

- ◆ Motion made by Mr. Preble, second by Dr. Judson to purchase three cases of ammo for the rifles at the cost of \$473.00 a case and purchase two gun mounts for the two main police vehicles at the cost of \$310.00 a piece.

Motion carried.

## 9. Old Business

Report next month on candidates for a fifth member.

## 10. New Business

- ◆ Motion made by Dr. Judson, second by Mr. Preble to designate the sick time taken by Officer Jeffrey O'Donnell since May 2, 2007 to the present, April 29, 2009 (232 days) and any future time off resulting from his injury on April 24, 1999 as compensable pursuant to the Heart & Lung Act due to his temporary disability until his injuries are deemed to be permanent by virtue of a request by him for a permanent disability pension or any subsequent motion of this commission.

Motion carried.

- ◆ Motion made by Mr. Preble, second by Mr. Byrem as a result of the foregoing Motion, the Commission shall issue amended W-2 earnings statements to Officer O'Donnell for 2007 and 2008 reflecting the change in his compensation paid from sick time to Heart & Lung benefits and shall also pay for the services of an accountant from Hamilton & Musser, P.C. to prepare amended tax returns for 2007 and 2008 for Officer O'Donnell in exchange for his agreement to assign to the Commission any and all Worker's Compensation benefits awarded to him for 2007, 2008 and 2009.

Motion carried.

- ◆ Motion made by Mr. Byrem, second by Dr. Judson to direct Melissa Konyar to work with the Commission's accountant to prepare amended W-2 earning statements for Officer O'Donnell for the years 2007 and 2008 as well as to amend his income and tax withholdings for 2009 to date to reflect the change from paid sick time off to Heart & Lung benefits received in 2009. The Commission shall pay for the accountant fees.

Motion carried.

- ◆ Motion made by Dr. Judson, second by Preble in the event the Commission is in receipt of medical documentation from a physician providing a medical opinion that Officer O'Donnell's work related injuries are permanent and he is deemed to be Totally and Permanently Disabled as defined under the Commission's Uniform Pension Plan, the West Shore Regional Police Department or the Pension Plan Administrator is authorized to grant permanent disability benefits to Officer O'Donnell.

Motion carried.

- ◆ Motion made by Mr. Byrem, second by Mr. Preble to authorize the Chairman of the Commission to execute legal agreements and other related documents, approved by the Solicitor, between the Commission and Jeffrey O'Donnell or the Pension Plan Administrator to carry out any of the foregoing Motions of the Commission including an agreement confirming a physician's opinion that Officer O'Donnell be determined to be Totally and Permanently Disabled as defined in the Commission's Uniform Pension Plan.

Motion carried.

Mr. Byrem stated that he met with Corporal Ambrose and Dennis Redding this month at the West Shore Regional Police Department to discuss the Neighborhood Crime Watch.

Dr. Judson stated that Lemoyne Borough is doing buckets of flags. This is where they carry the flags from one side of the street to the other side.

**11. Next Commission Meeting**

The next police commission meeting will be held on June 3<sup>rd</sup>, 2009.

**12. Adjournment**

Meeting was adjourned at 6:16 PM by Mr. Martini. The next police commission meeting will be at 5:00 PM on June 3<sup>rd</sup>, 2009 at 510 Herman Avenue, Lemoyne PA.

Respectfully Submitted,

Melissa J. Konyar  
Recording Secretary