

DRAFT

**Meeting Minutes
Lemoyne Planning Committee
Tuesday – April 15, 2008**

Members Present: Dick Crowley, Jay Stark, Boyd Howard

Members Absent: Barb Byrem, Sue West

Staff Present: Ron Frank

Visitors: Tim Reardon, *Cumberland County Planning Commission (CCPC)*
(filling-in for Omar Syed)

Projects & Presenters on Agenda: Ongoing ordinance updates

Attached or Referenced Exhibits: Sample signs ordinances and references (not copied).

The regular monthly meeting of the Lemoyne Planning Commission (LPC) was called to order at 6:30 pm.

LPC Business:

Prior minutes: Motion to approve minutes of March LPC meeting by Mr. Crowley, second by Mr. Stark. Approved 3-0.

Related Committee Activities:

No reports available regarding the Zoning Committee meeting on March 19th, recent Comprehensive Plan Committee, or Revitalization Committee activities. Mr. Frank advised that Ms. Byrem's standing on the Comprehensive Plan Committee remains uncertain.

Ordinance Discussion:

Mr. Reardon reported that the Tri-County Regional Planning Commission (TRPC) Model Zoning Ordinance and SALDO will hopefully be approved by County Board on April 24th with distribution to local communities shortly thereafter. Mr. Reardon distributed copies of Omar Syed's draft regarding non-conforming signs. He also emphasized that the model ordinance contains copious definitions that we may find useful. Mr. Frank reported that the State prepared definitions for LED signs that he will locate and provide to Mr. Howard. Mr. Reardon was uncertain whether the Borough has authority to impose restrictions on signs within the highway right-of-way; he will confirm this with LPC. Mr. Crowley distributed copies of his draft addressing abandoned and outdated signs. Mr. Howard distributed copies of the Kennett Township signs ordinance, and subsequent discussion suggested that it might provide a suitable framework for our new ordinance. It was agreed that LPC prefers to structure a complete new ordinance from an existing model, rather than attempting to modify the present Lemoyne ordinance. Mr. Howard also offered a draft summary table of the current Lemoyne sign restrictions, which we might expand upon for inclusion in the new draft. Mr. Frank related that Ms. Byrem discussed permit fees with him, but no information was provided to pass along at the LPC meeting. Mr. Reardon suggested that it is sometimes more convenient to handle fees through Council resolution rather than by stipulation in ordinance, as future alterations can follow a more streamlined approval process.

Mr. Reardon also revisited the TRPC involvement in LPC meetings via the County's Local Planning Assistance Program and the associated annual \$1,000 allowance; he suggested that we could also utilize Omar to do office research, perhaps in lieu of attending every LPC

meeting. There is also \$2,500 per ordinance per County available as “outreach” to assist in developing ordinances. Mr. Reardon suggests discussing this program with Kirk Stoner (CCPC) or Omar Syed to learn what might be available toward our current efforts. Mr. Howard will follow-up to see how this money is distributed locally. Mr. Frank agreed to inquire with Solicitor regarding the Monroeville signs ordinance and court case, which was recently reported in the news.

It was agreed to cancel the May 20 meeting due to schedule conflicts. However, work will continue compiling edits to the Signs Ordinance.

Minutes prepared by



Boyd Howard
Chairman & Acting Secretary,
Lemoyne Planning Committee
April 24, 2008