

**WEST SHORE REGIONAL
POLICE DEPARTMENT COMMISSION
March 4, 2009 - Meeting Minutes**

The following is an account of the minutes taken at the Police Commission Meeting of the West Shore Regional Police Department Commission was called to order on Wednesday, March 4, 2008 at 5:00 PM at 510 Herman Avenue, Lemoyne PA with Thomas Martini presiding.

1. Attendees

The following members of the West Shore Regional Police Commission were present for roll call:

Thomas Martini - Chairman
George Preble - Treasurer
Dr. John Judson - Secretary

Also present was James Karns, corporal, Dave DeLuce, solicitor, and Melissa Konyar, recording secretary.

Not present Elmer Byrem.

2. Approval of Minutes

The minutes of the previous meeting held on February 4, 2009 were unanimously approved and distributed.

Motion made by Dr. Judson, second by Mr. Preble to approve the February 4, 2009 minutes. Motion carried.

3. Citizens and Visitors

Present were Corporal Maynard Ambrose, Patrolman Joseph Capers, Patrolman Timothy Hutcheson, Dennis McGee, Tom Beeme, Erica Dolson (Patriot News) and Matt Camery (Patriot News).

Corporal Maynard Ambrose reported DARE Graduation will be on April 8th, 2009 at 1:15 PM at the Lemoyne Middle School.

4. Chairman Announcements

Mr. Martini commended and appreciates Corporal Karns and Corporal Ambrose for their efforts in running the department.

Mr. Martini also gave encouragement in making through the transition and commended the police department employees for the cooperative efforts while moving forward.

5. Treasurer's Report

Mr. Preble reported we are over \$63,000 in the budget expenditures due to the prepaying the department insurance and the final payout for the retirement of the police chief.

Mr. Preble reported a balance of \$60,741.59 in the checking account and \$11,228.37 in the Certificate of Deposit as of February 28, 2009

Motion made by Mr. Preble, second by Dr. Judson to approve the February 28, 2009 treasurer's report for audit. Motion carried

6. Bills for Payment

Motion made by Mr. Preble, second by Dr. Judson to approve bills and payroll for February 2009, totaling \$98,962.63

Check Numbers	Fund	Amount
17054 - 17090	General Fund (Accounts Payable)	\$38,610.44
6460 - 6489	General Fund (Payroll)	\$60,352.19

Motion carried.

7. Items to Discuss

Motion made by Dr. Judson, second by Mr. Preble to approve the resolution 2009-1, Melissa J. Konyar as the Chief Administrative Officer for the Uniform and Non-Uniform Pension Plans.

Motion carried.

Mr. DeLuce reported on the Pension Reimbursement that it was the error of the State and requested we reimburse the State the next 3 years without interest or penalties.

8. Officer-in-Charge Corporal Karns Report -

Corporal Karns submitted the following reports to the commission:

Year to date motor vehicle, crime codes, and ordinance arrest
February 2009 Arrests by patrol zone
February 2009 motor vehicle, crime codes, and ordinance arrests.
February 2009 statement of revenues and expenditures compared to budget report.

Jnet was placed on the laptops with the help of 2 officers from the Camp Hill Police Department.

Discussion was held on the MOPETC certifications for firearms qualifications being at the Camp Hill Corrections which is booked until October. Requested to have firearms qualifications at the West Shore Sportsman Club in Fairview Township. There is more availability and they have an indoor range.

Motion made by Mr. Preble, second by Dr. Judson to approve the West Shore Sportsman Club as our firearms qualification sight.

Motion carried

MOPETC Mandatory Training is being scheduled. We have until June 30th to have all the officers certified in First Aid, CPR, and AED.

Motion made by Mr. Preble, second by Dr. Judson in securing an instructor for the First Aid, CPR, and AED certification program.

Motion carried.

The Body Armor which is in the collective bargaining agreement 909.A states replacement of body armor every 3 years. All the officer's body armor is to expire this year in August. No grants are available as this time. Will report back at the April's meeting if any grants become available.

A Senior from Shippensburg University had requested to do a summer internship with our department. The intern is covered by insurance through the school. This would be a 3 month internship.

Submitted a list of equipment needs and wants per Mr. Preble's request.

Clean Team started cleaning the police department area on February 20, 2009.

Submitted the police commission directory to the commission.

Reported that the audit for the police department will be on March 30th, 2009.

Motion made by Mr. Preble, second by Dr. Judson to purchase a new fax machine at the cost of \$1,013.00.

Motion carried.

Motion made by Mr. Preble, second by Dr. Judson to approve the purchase of portable batteries.

Motion carried.

Motion made by Dr. Judson, second by Mr. Preble to order safety vests for all the officers.

Motion carried.

9. Old Business

Dennis McGee introduce himself as a possible candidate for the 5th member of the commission.

Some of the safety inspection repairs were completed. The GFCI outlets were not placed in the kitchen area and the restrooms.

Mr. Preble reported that he swore in Lon Strayer as a part-time patrolman.

10. New Business

Motion made by Dr. Judson, second by Mr. Preble to approve the open records law policy 4.1.12 and to appoint Connie Hertzog as the open records officer.

Motion carried.

Mr. DeLuce reported he will have the light duty policy next month.

A request from a resident on how far a sex offender is able to live near a school. Corporal Karns stated he will be checking on that.

****EXECUTIVE SECTION****

Police Commission convened into executive section from 6:02 PM until 7:15 PM to discuss personnel & possible litigation issues.

11. Next Commission Meeting

The next police commission meeting will be held on April 1st, 2009.

12. Adjournment

Meeting was adjourned at 7:15 PM by Mr. Martini. The next police commission meeting will be at 5:00 PM on April 1st, 2009 at 510 Herman Avenue, Lemoyne PA.

Respectfully Submitted,

Melissa J. Konyar
Recording Secretary

