

BOROUGH OF LEMOYNE

"The little town that has it all!"

LEMOYNE BOROUGH COUNCIL FINANCE COMMITTEE MINUTES March 9, 2011

1. Call to Order and Roll Call

The Finance Committee meeting, of the Lemoyne Borough Council, was called to order on Wednesday, March 9, 2011, at 6:15 pm, at the Lemoyne Municipal Building, 510 Herman Avenue, Lemoyne, Pa. with Pamela Reed presiding.

Present at roll call was Pamela Reed, Chairperson and Lori Hegedus members.

Also present were John Judson, Lynda Stark, Robert Ihlein and Kathy Morrow.

Roi Baptiste, resident, was present.

Stacy Gromlich, member was not present.

2. Public Comments

Robert Huggler, 221A South Third Street, Lemoyne –
He stated that he is looking for help with how the Borough treats rental units for sewer and trash billing. He feels that the borough arbitrarily tripled the rates for the sewer billing. Ms. Hegedus stated that it was not an arbitrary decision. He feels that billing for each unit is not fair. He also questioned the Refuse Billing for rental units. He would like council to consider changing the billing for rental units. Mr. Ihlein stated that we are in a contract with Penn Waste at this point. This is how Penn Waste bills their municipal customers. Mr. Huggler would like to see the contract for Penn Waste. Mr. Ihlein stated that the council approved a two year contract extension at the same price last fall.
Mrs. Stark stated that council put a lot of thought into these rates. Mr. Ihlein stated that if Mr. Huggler could come up with a way to make it more equitable he would like to hear suggestions.

3. Old Business

- a. Monthly Budget Reports & Bank Balance Report – There were no comments about these reports. Mr. Ihlein stated that he and Freedom systems is working on the monthly budget report and should have them ready next week.
- b. 2010 audit – Mark Zettlemoyer of Reinsel Kuntz Leshner LLP
Mr. Zettlemoyer stated that they already did fieldwork, and are in the process now of getting the reports together. He currently has a draft that he's working on. The process has gone very smoothly this year. Some things that were problems last year weren't this year, like interfund transfers, due to/due from entries, etc.

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There is one area that they are having a problem with, the sewer and refuse billing. He presented the committee with a breakdown of accounts receivable detail. According to the reports out of Freedom Systems, the accounts receivable total at the end of 2010 shows a difference of \$81,991.84. Mrs. Morrow stated that the reports generated at the time of payment posting reconcile to the amount deposited into the checking account and the journal entry which flows over to General Ledger. Mr. Zettlemyer stated that the amounts of the payments and deposits seem to be working correctly. There most likely is something happening in the Utility Billing Program which is causing this difference. Mr. Ihlein stated that the staff will work on reconciling this difference.

4. **New Business**

- a. Mr. Ihlein stated that he received a telephone call from a company today. This company is Billboard Property Group. They would pay us a lump sum for our billboards then collect the rental from Lamar themselves. Their website is www.billboardpropertygroup.com. Ms. Hegedus stated that this would be a great option if we were really hurting for cash. The committee decided not to consider this option at this time.
- b. Mr. Ihlein distributed a list of tasks that will be done to manage the delinquent accounts. He is going to focus for the next couple of months on the top 25 accounts. He spoke with Penn Credit today; they will be assigning an account representative to us. Mike Cassidy had suggested that the Borough use his office for collections. Ms. Hegedus stated that we currently have a policy in place and should be following the time schedule in that policy. Mrs. Reed asked when delinquent accounts will be turned over for collection. Mr. Ihlein stated that the policy states 90 days. Ms. Hegedus told Mr. Ihlein to have a procedure ready for the committee's review next month. If he has any questions he should ask the committee. We should keep the collection process on the Finance Committee agenda as opposed to the Sewer Committee Agenda.

5. **Next meeting Wednesday, April 13, 2011 at 6:00 pm.**

6. **Adjournment...7:07 pm** There being no further business, Mrs. Reed declared the meeting adjourned.

Prepared By:
Kathryn Morrow
Borough Secretary