

BOROUGH OF LEMOYNE

"The little town that has it all!"

LEMOYNE BOROUGH COUNCIL FINANCE COMMITTEE MINUTES April 13, 2011

1. Call to Order and Roll Call

The Finance Committee meeting, of the Lemoyne Borough Council, was called to order on Wednesday, April 13, 2011, at 6:12 pm, at the Lemoyne Municipal Building, 510 Herman Avenue, Lemoyne, Pa. with Pamela Reed presiding.

Present at roll call was Pamela Reed, Chairperson, Lori Hegedus, and Stacy Gromlich members.

Also present were Robert Ihlein and Kathy Morrow. John Judson and Lynda Stark arrived early for the Sewer Committee Meeting.

Roi Baptiste, resident, was present.

2. Public Comments

There were no public comments.

3. Old Business

- a. Difference noted by auditors in 2010 Sewer/Refuse account receivables. Mr. Ihlein stated that the difference in the retro account receivable report has been corrected per the reports ran as of today. He was speaking with the representative from Freedom Systems for three hours today to find the exact reason for the difference in the system. The reason seems to be related to the timing of the billings, posting dates, and reports run in the system. Mrs. Reed asked if Mr. Zettlemoyer had been notified. Mr. Ihlein had sent him an email.
- b. Monthly Budget Reports and Bank Balance Report
Mr. Ihlein stated that the monthly budget reports will be distributed to the finance committee members the Friday prior to the Finance Committee Meeting for review prior to the meeting. Any questions can be brought up at the Finance Committee Meeting. The March reports were reviewed and discussed.
- c. Delinquent account collections and reports from PA American Water Company. Mr. Ihlein distributed some of the reports from PAWC and reviewed them. We now have delinquencies showing on the PAWC reports. We need to proceed with the process of collections. Mr. Ihlein stated that he and Mrs. Stanley attended a delinquent account collections workshop held by the Government Finance

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Officers Association in Camp Hill last week. It was very informative. Mr. Ihlein reviewed some of the delinquent processes described in the session. He explained his concerns with our current procedure and changes to the procedure were discussed. He feels that he will have a draft procedure for next month's meeting.

4. **New Business**

- a. The members were given the Financial Report and Supplemental Information, December 31, 2010.

5. **Next meeting Wednesday, May 11, 2011 at 6:00 pm.**

6. **Adjournment**...7:03 pm There being no further business, Mrs. Reed declared the meeting adjourned.

Prepared By:
Kathryn Morrow
Borough Secretary