

# BOROUGH OF LEMOYNE

"The little town that has it all!"

---

## LEMOYNE BOROUGH FINANCE COMMITTEE MINUTES

**June 9, 2010 - 6:00pm**

- 1. Call to Order...** The Finance Committee meeting, of the Lemoyne Borough Council, was called to order on Wednesday, June 9, 2010, at 6:02 pm, at the Lemoyne Municipal Building, 510 Herman Avenue, Lemoyne, Pa. with Pamela Paul presiding.

**Roll Call...** Present at roll call was Pamela Paul, Chairperson, Stacy Gromlich, Member and Lori Hegedus arrived at approximately 6:20 pm.

Also present were Lynda Stark, Council Member, Robert Ihlein, Borough Manager/Treasurer and Kathy Morrow, Borough Secretary/Finance Secretary.

Borough resident Roi Baptiste was also present.

### **2. Old Business**

1. Cashiering System – Mr. Ihlein stated that he is still working with Freedom Systems. Hopefully, we will be able to get the system in by the end of June.
2. Municipay Credit Card Processing System – Mr. Ihlein stated that the cashiering system has to be installed before the credit card processing system can be set up.
3. Banking – Mr. Ihlein has not worked on RFP's yet. Our representative at Metro Bank has retired and Jodie Bezanilla is now our representative. She seems very eager to keep our business.
4. Pool Fund- After much discussion, the committee decided that the pool operation and construction fund should not receive any more transfers from the General Fund until further notice. We want to see what the actual cost of running the pool is.
5. Purchase Cards – Mr. Ihlein stated that he has not contacted American Express or any other companies at this point.
6. Delinquent Collections – Mr. Ihlein stated that he has received a contract proposal from Penn Credit Corporation. He missed this on the June Council Agenda and will add it to the July Council agenda.
7. Pool – The grand opening weekend was a big success. We had about \$2,200 in walk in fees on Sunday and Monday and season pass sales have been very strong. There have also been a lot of inquiries and rentals for pool parties.

# BOROUGH OF LEMOYNE

"The little town that has it all!"

---

## 3. **New Business**

1. Mr. Ihlein is working on a management information tool that will be very useful in many ways including budgeting. He will hopefully be able to share a draft of this at the next Administrative Committee Meeting.
2. Mr. Ihlein explained that the Administrative Committee will be looking into the following items that will have an impact on finances and the 2011 Budget:
  - Bidding out electricity purchases
  - The Collective Bargaining Agreement
  - Health Insurance policy renewal
  - Property & Casualty Insurance policy renewal
  - Hiring a part time Code Enforcement Officer
3. Mr. Ihlein and Mrs. Morrow stated that the monthly checklist has been completed. We have a meeting with the auditor next week to discuss due to/due from accounts.

4. **Next meeting...** July 14, 2010 at 6:00pm.

5. **Adjournment...** 6:53pm There being no further business, Ms. Paul declared the meeting adjourned.

Prepared By:  
Kathryn Morrow  
Borough Secretary