

LEMOYNE BOROUGH FINANCE COMMITTEE MINUTES

August 25, 2009 - 6:30pm

1. **Call to Order...** The Finance Committee meeting, of the Lemoyne Borough Council, was called to order on Tuesday, August 25, 2009, at 6:40 pm, at the Lemoyne Municipal Building, 510 Herman Avenue, Lemoyne, Pa. with Lori Hegedus presiding.

Roll Call... Present at roll call was Lori Hegedus, Chairperson. Also present were Robert Ihlein, Borough Manager/Treasurer, Kathy Morrow, Borough Secretary/Finance Secretary, Dr. John Judson, Council Member.

2. **Old Business...**

Mr. Ihlein stated that the Cashiering System can be put off until the last quarter. Freedom Systems has to help with making adjustments in the customers Sewer Refuse accounts before we can proceed with the cashiering system. The customer accounts need corrections made for payments posted between sewer and trash. A representative from Freedom Systems is going to train the staff on the Utility Billing on September 1, 2009.

We have made a little bit of progress on Copper Ridge. The developer stated that the fee is \$250.00 per unit for Recreational Fees. There doesn't seem to be a written agreement made prior to construction.

The current balance in the account is approximately \$4,000.00. The Parks and Rec Committee voted to use \$963.00 of it on park benches and grills.

An updated version of the Budget Meeting Schedule will be distributed prior to the council meeting.

Mr. Ihlein has asked the West Shore YMCA and the West Shore Rec Board about handling the Programming of the pool next year. Carmen at the Rec Board needs additional information from us concerning an arrangement for next year. Ms. Hegedus suggested telling them to leave it more open ended and to focus just on programming. She suggested asking them about any ideas they might have if they are able to set up programs there. Hopefully they realize what an opportunity this could be for the Rec Board.

3. **New Business**

Mr. Ihlein stated that the Health Insurance rates are going up 44% (\$111,000) from this year if we stick with the same plan. He is meeting with Managing Partners and the Union Representatives this week to discuss the plans. He is then going to meet with employees on Wednesday, September 2nd. Hopefully, there will be a response by the September Council Meeting. Our plan is due for renewal on October 1st.

Mr. Ihlein proposed submission of a grant application to purchase 8 stylized trash cans for the Streetscape Project at \$450.00 each. Ms. Hegedus agreed to have Mr. Ihlein apply for the grant.

There will be two ordinances in the Council Meeting Packets. These ordinances amend the fees collected for the Community Room and Pavilion Rentals. These funds can be

allocated to improving the Pavilions and Community Room if the Committee likes. Ms. Hegedus suggested covering the operation expenses first. We will need to decide where to put these revenues when we meet for the budget.

Mr. Ihlein has attached the Statement from Principal for our Retirement Funds. It is showing that we are paying \$5,000 per year for their managing our funds (\$1,250 per quarter). Mr. Ihlein stated that possibly early next year we should look at options for fund managers. Dr. Judson suggested checking with the PSAB about a multi-municipal plan.

Mr. Ihlein received a return listing for 2002 from Statewide Tax Recovery. This listing shows all delinquent per capital taxes that have been uncollected totaling \$7,403.00. They are still collecting for 2003 delinquencies.

Mr. Ihlein received an exemption request from Thomas Cipko from 605 Hummel to waive his Per Capita taxes for the past 20 years or so. The total that he owes is asking to be exempted from is \$115.50. Ms. Hegedus stated there are no low income rules for exemption in the current ordinance and so we cannot make special a special exemption for one resident, but instead try to set up payments from him.

Mr. Ihlein reminded everyone of the Strategic Planning session set up on September 10th at 6pm. He had shared with the Administrative Committee some hardware and software needed for the office for next year. This totals approximately \$3,000.00. Hopefully, we can include them in the 2010 budget. Mr. Ihlein also expressed concern about the Minimum Municipal Obligation for 2010. Our obligation may increase 25 to 50%. We may be able to spread this increase over 20 years.

Ms. Hegedus asked if the bank reconciliations and check list is up to date. Mr. Ihlein stated that they were. She received the sewer reports this morning. She hasn't had a chance to look at them yet.

The revenues and expenditures were reviewed. The question of whether we should have a monthly or annual budget revenue and expense report. Dr. Judson suggested adding a column on the current monthly report for the total annual budget. Mr. Ihlein said he will contact Freedom Systems to do this.

4. **Next meeting...** September 22, 2009 at 6:30pm
5. **Adjournment...** 8:00pm There being no further business, Ms. Hegedus declared the meeting adjourned.

Submitted By:

Kathryn Morrow
Borough Secretary