

# **Shade Tree Commission**

## **Meeting Minutes**

Thursday, October 5, 2023 1:00 P.M.

Hybrid – In-Person and Zoom

The Lemoyne Borough Shade Tree Commission meeting of October 5, 2023 was called to order at 1:00 P.M.

Present in-person were Commission Chair John Leverentz and Commission Members Ed Dix and Marsha Everton. Also present via videoconference was Bradley Mills, Lemoyne Borough Assistant Maintenance Supervisor.

No member of the public was present.

### **Public Comment**

There were no public comments.

### **Approval of Minutes**

Mr. Dix made a motion to approve the minutes of the September 7, 2023 meeting. Mr. Leverentz seconded the motion. The Commission voted unanimously to approve the minutes.

### **New Business**

1. Mr. Leverentz introduced the topic of the planting of three new trees at 875 Market Street.
  - Mr. Leverentz reported that the trees were planted.
  - Mr. Dix commented on the professional quality of the site preparation and installation.
  - Mr. Mills reported that the Maintenance Department, in addition to the planting, has been following up with a regular watering schedule.
  
2. Mr. Leverentz introduced the topic of follow up to the STC Master Plan recommendation to evaluate a 501(c)3 option for privately-funded memorial donations and a Lemoyne Borough Memorial Program to plant trees and install other items and to support other Borough activities.
  - The STC discussed the request for legal funding on formation of this plan or other options.
  - Mr. Leverentz will follow up with Borough management and Council on how to best proceed on the review of options to form a 501(c)3 and to create a Lemoyne Borough Memorial Program, noting that this requires action that is beyond the scope and authority of the STC. The STC is only

one part of the Borough governance and management structure that must be involved in creating and managing these programs.

3. Mr. Leverentz noted that no new Permit Applications have been received.
4. Mr. Leverentz introduced the topic of reviewing prospective tree planting locations.
  - The STC agreed to develop a list of prospective sites and discussed the option to create a map to confirm the sites.

### **Adjournment**

Following a motion by Mr. Dix and seconded by Mr. Leverentz, the meeting was unanimously adjourned at 1:30 P.M.

### **Next Regularly Scheduled Meeting**

November 2, 2023, 1:00 P.M. at Lemoyne Borough Office Building with video conference participation option.

### **Future Agenda Items**

- New tree planting requirement fulfillment.
  - April 6, 2024
    - 941 to 965 Bosler Avenue – four trees to be planted by Carlea Lenker.
  - July 6, 2024
    - 447 Hummel Avenue
  - September 7, 2024
    - 616 Bosler Avenue – single tree to be planted by Reinaldo Colon
    - 335 Walton Street – single tree to be planted by Jason and Erin Hankey