

BOROUGH OF LEMOYNE

“The little town that has it all!”

Lemoine Borough Council Work Session Meeting Minutes—March 7, 2024

The Work Session Meeting of Lemoine Borough Council was called to order at 6:34 p.m. on Thursday, March 7, 2024. Present were Council members Joe Gargiulo, Gene Koontz, Mike Kostukovich, Suzanne Yenchko and Council President Gale Gallo. Councilmembers Rebecca Coleman, Jesse Monoski as well as Mayor Matthew Salkowski were absent. Also present were Borough Manager Amanda Seibert, Borough Secretary Jenn Erickson, Borough Solicitor Starlin Colon and West Shore Regional Police Department Chief Tony Minium and Assistant Chief John Friel. Borough Engineer Mike Knouse participated remotely via zoom.

Public Comment – Ken Mose, 148 Herman Avenue, brought forth information to Council regarding the unexpected migrants and charter bus situation in Clarendon Hill, Illinois.

If available, the following Intermunicipal Reports were posted online in advance for public review. Any questions or concerns were addressed during public comment.

1. Council of Governments
2. Cumberland County Municipal Advisory Board
3. Cumberland County Tax Collection Committee
4. Franklin-Cumberland County Boroughs' Association
6. Lemoine Municipal Authority
7. Planning Commission Update
8. Shade Tree Commission (STC)
9. West Shore Recreation Commission (WSRC).
10. West Shore Bureau of Fire Commission (WSBFC)
11. West Shore School District

If available, the following Officials and Staff Reports were posted online in advance for public review. Any questions or concerns were addressed during public comment.

1. Council President Gallo noted:
 - a. 02/20/2024 Governor Shapiro was in Lemoine and held a press conference at the West Shore Farmers Market regarding his new program called Main Street Matters.
 - b. Cumberland County Planning commission met to discuss the electric vehicle charging station ordinance and share the GIS Mapper now provides real estate tax information.
 - c. Thanked Council and staff for the flowers following her shoulder surgery.
 - d. Announced the Concert@ Negley will take place on July 6, 2024. The symphony is unable to attend this year, however there will be multiple bands and vendors.
 - e. Expressed her thoughts on the Penn DOT South Bridge Project and encouraged residents to go to the Penn DOT website for details.
2. Mayor Salkowski
3. Borough Manager
4. Code Enforcement Official
5. Borough Engineer/Building Code Official Report - Mr. Knouse noted Council will be asked to consider the following Items at the March 21, 2024 Business Meeting:
 - a. Consider award of the Indiana Curb and Sidewalk Improvements:
The project was set up as Base Bid – Homeowner Curb Repairs, Alternate Bid No. 1 – Curb and Sidewalk at Artis. The low bidder for the base bid only is Kinsley Construction with a bid of \$37,780.50. If the Borough decides to award the base bid + alternate, the low bidder

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is CPA Pavement Service with a total bid of \$81,539.00. (Base bid = \$40,405.00, Alternate Bid = \$41,134.00)

- b. Consider award of the 2024 Roadway Project to the low bidder Kinsley Construction, Inc with a bid of \$206,843.00
6. Maintenance Department Superintendent
7. MS4 Coordinator
8. WWTP Superintendent
9. Police Chief-
 - a. Assistant Chief Friel noted the 1st annual K-9 fundraiser golf outing would take place on June 28, 2024 at Manada Golf Club.

Committee Reports

1. Administration

- a. Borough Solicitor Request for Proposals. Mr. Gargiulo noted staff has created a request for proposals for the Borough Solicitor being that it has been 10 years since this has been done. It was requested that references, a rate schedule and any conflicts of interest be noted in the proposal requests.
- b. Maintenance Worker Resignation

Action Item:

Motion by Mr. Gargiulo, second by Ms. Yenchko, to accept the resignation of Bryce Ertter, as Maintenance Worker, effective February 23, 2024. Motion carried unanimously.

- c. Borough Donation Fund. Mr. Gargiulo noted that the Borough will be creating a donation fund in an interest-bearing account to be handled by staff for those that wish to donate. Donations will be tax deductible.

2. Community Development/Parks & Recreation

- a. Arbor Day Special Event Application

Action Item:

Motion by Ms. Yenchko, second by Mr. Gargiulo, to approve a Special Event Permit submitted by Lemoyne Borough’s MS4 Coordinator, Kasha Griva, to host Arbor Day Festival at Memorial Park on April 27, 2024. Motion carried unanimously.

Public Comment— none

Council/ Mayor Comments - none

Adjournment

Following a motion by Mr. Koontz, second by Mr. Kostukovich, the meeting was unanimously adjourned at 7:49 p.m.

Respectfully submitted,

Jenn Erickson
Borough Secretary